

BURSTOW PARISH COUNCIL

Minutes of the **Meeting of Burstow Parish Council held** on Tuesday 11th September 2018 at 7.30pm in the Centenary Hall, Smallfield

OPEN FORUM: Two new residents of Smallfield attended to observe the Council meeting

Attendance: Chairman Ian Wates Vice Chair Ray Holdsworth, Councillors Debbie Hale, Trevor Brock, Andrew Gilbert, Tom MacKay, John Carney, Bob Locke, Eddie Lord and Ashleigh Bolton

Cllr Lesley Steeds, Dist Cllrs Harry Fitzgerald, Clerk to Council

044 Apologies received and accepted from Cllr Hamlet and Dist Cllrs Kevin Bourne and Guy Wates

045 No declarations of interest

046 The minutes of Tuesday 10th July 2018 were signed as a true record of the meeting

047 Matters Arising

039 – Silent Soldiers: These have now arrived and will be installed by the Caretaker

007 – Car Park Application: A third case officer has now been appointed to the application, James Amos. The Clerk requested no further action/decision take place pending the Parish Councils rebuttal of Sport England's objection. The Clerk is liaising with Burstow School in order to respond accurately.

Mr Peter Bond has agreed to become the Chairman of the Neighbourhood Plan sub-committee

048 Chairman's Announcements

Cllr Wates

Standing Orders suspended

049 Update by Surrey CC Lesley Steeds – Cllr Steeds reported that contrary to the Tandridge Local Plan, Surrey CC has no intention, at this stage, to expand Burstow School to a 3-form entry. Residents had contacts Cllr Steeds regarding patch repairs of the roads in The Cravens and Charlottes Grove. Cllr Steeds spoke to Highways officers and relayed the intention is now to cut out several small potholes in one area and thus patch repair a larger area. The aim is to ensure repairs will be more effective and thus save money. The County has a 'refresh' program for Tandridge roads – mostly limited to the bigger A & B roads. Only every faint lines on smaller roads will be 'refreshed'. Smallfield residents raised concerns with Cllr Steeds over the reinstatement of the Redehall Road surface following work by the electricity company. Neither Cllr Steeds nor Dist Cll Bourne could find fault with the work. Re-surfacing of Broadbridge Lane commences on the 13th September; thanks to Cllr Steeds lobbying most of the road is now included in the work plan. Problems with the Bone Lane surface continues. Colin Kemp, Cabinet Cllr for Highways is visiting with Cllr Steeds next week to see the issues for himself. Cllr Steeds read out a letter from the Surrey CC CEO and council Leader once again informing the parish councils that the County Council has very little funding available.

Parish Councillors raised some issues with Cllr Steeds. The first was the non-operative VAS on Weatherhill Road. County officers have said there is no funding available to repair it. Cllr Steeds asked the Clerk to email her and she will ask

Highways about us appointing our own electrician to carry out repairs. Cllrs also asked about having additional repeater signs to inform Weatherhill Road users that the maximum permitted speed is 30 MPH. Cllr Steeds suggested the Clerk email Keith Fry about this.

050 Update by Tandridge DC

Dist Cllr Harry Fitzgerald – Cllr FitzGerald informed Council that, following the planning application for off-airport parking on Peeks Brook Lane being dismissed at appeal, the Tandridge Enforcement team would be carrying out a site visit imminently, with a view to ceasing operations on the site.

A Mr Creasy has sold a parcel of land on Effingham Road but no further information about future plans for the site have been made public at this point.

Tandridge received approximately 1,000 responses to the Local Plan consultation; a disappointing response in an area with an 80,000 population. The District Council is presuming that all those who didn't respond to the consultation are in favour of the draft plan.

Cllr FitzGerald informed Council that Outwood Lane is currently shut for re-surfacing work (just the Outwood portion of the lane).

051 Policing Issues – Cllr Hale informed Council that there had been a dog attack recently. The owner has now agreed to ensure the dog is muzzled and on a lead in all public areas. The Police have been informed.

One of the SpeedWatch volunteers was assaulted whilst carrying out traffic speed monitoring. The initial Police response was very poor. Finally, through much persistence by the SpeedWatch group, the Police finally took some action resulting in the assailant receiving a visit from the Police and accepting a Community Resolution Order.

052 Speed Watch – Cllr Bolton reported that unlike previous years, the group continued to operate throughout August, carrying out 10 sessions. As a result of data submitted by the SpeedWatch group, the Police have now carried out their own speed detection sessions on Weatherhill Road. Five individuals have been referred to a Speed Awareness course and two drivers were found to have no vehicle tax or insurance. They have been referred to the Courts for action. Due to funding cuts, there was no police administration available to process the SpeedWatch data throughout September. Brenda Goff is due to return to work at the end of the month and will hopefully be able to upload the data relatively quickly

053 Neighbourhood Plan Sub-Committee, Mr Peter Bond – All Committee members have reaffirmed their intention to produce a plan. At the first meeting with the new Chairman, the research to date has been reviewed and summarised. Members have discussed and determined the separation between the information that has been researched and future areas agreed where enforceable policies can be written. The following areas have been agreed; Flood Alleviation, Green Spaces, Roads and Transport, Housing, Heritage and Retail Services. Employment is to be discussed at the next meeting. No decision on a vision statement has yet been made.

054 Correspondence –

Tandridge District Council – The District Council has written to all parish councils in the district asking if they would be willing to contribute funds to maintain the current level of urban and rural cuts each year. The Clerk will list for discussion at November Full Council

Worth Parish Council have approached BPC to ask if the Council would consider selling the allotment land at Burstow Gardens. The Clerk is instructed to ask for further details and enquire if Worth would be interested in a lease. The Clerk will update Council at the next meeting.

Burstow Gardens Allotments – The representative has asked the parish council if it would consent to bee's being kept on the site. They also asked if the parish council

would be willing to clear the allotments again. The Clerk was instructed to refuse consent for bee keeping as the Council does not consider there is enough space to allow both bees and humans to co-exist on the site. The Clerk was further instructed to remind the allotments that a large sum of money was spent clearing the site last year with the expectation that tenants would then continue to keep it clear.

055 COMMITTEE MEETINGG– to accept the minutes of meetings since 10th July 2018

a) Planning Committee – 10 & 24 July 2018

b) Finance & General Purpose – 24 July 2018

Unanimously accepted by Council

056 Centenary Hall Refurbishment – The work is 99.9% complete, with just a few small snagging details. There are still issues with the kitchen and the final payment is being withheld until the issues are resolved to our satisfaction.

057 To accept the External Auditors report – Previously circulated, no issues arising. Council unanimously accepted the report.

058 Budget Preparations – The Chairman reminded all Councillors to ensure they have fully prepared budget requests in advance of the meeting in November.

059 FINANCE –

To ratify and authorise as per payment list

Payments ratified

Payments authorised £

Direct debits £

Unanimously agreed by Council, cheques to be signed at the end of the meeting.

060 Items of an urgent nature brought to Council's attention for inclusion on a future agenda – Cllr Gilbert noted that the promised re-surfacing work to Broadbridge Lane has still not taken place, he asked the Clerk to make enquiries.

There being no further business, the meeting closed at 8.30pm. the next scheduled meeting is at 7.30pm on Tuesday 13th November 2018

Signed..... Dated.....