

BURSTOW PARISH COUNCIL

Minutes of the Properties & Projects Committee meeting of Tuesday 24th May 2022 held at the Centenary Hall, Smallfield

OPEN FORUM: No residents attended

Attendance: Cllrs Bolton, Hale, Dodman, Gilbert, Locke and Herwig

- 1 Apologies for absence received and accepted by Committee: Cllr Wates for reasons noted and accepted by Committee
- 2 Declarations of interest – either personal or prejudicial on any agenda item: None
- 3 Dispensation: None required
- 4 The minutes of Tuesday 24th May 2022 were signed as a true record of the meeting
- 5 Matters arising from the minutes – for information only
- 6 Jubilee Event report – Cllr Herwig reported the day was a great success with the rain holding off until the clean-up had been done. Over £800 has been raised for the two charities and not a single person had complained. Committee agreed that a brief report about the event would be posted on social media.
- 7 Community Event 2023 – following on from the success of the Jubilee celebration, Committee thought there was an appetite within the community for another event next year. Independence Day was suggested as a possible theme and would allow some of the decorations to be re-used.
- 8 To check and maintain or reassign areas of responsibility to Councillors
Cllr Wates – Centenary Hall – no report
Cllr Locke – Hall and car park drainage – all is well
Cllr Gilbert – Playgrounds It was agreed Cllr Hale and James Holland would be asked to assist Cllr Gilbert to explore new recreation activities and equipment the Council might offer residents. The Clerk is to see if some brochures can be sourced.
Cllr Herwig – Hall gardens – Cllr Herwig said they she, along with Cllr Hale have been working on the jubilee rose garden area and she and Mrs Lodge have been tending to the Community Garden. Cllr Herwig would like to order some water butts for the Hall to try and use rainwater instead of mains fed to water the gardens. Cllr Herwig asked if the gym equipment could be moved to the rear of the garden but this would be costly. The equipment is securely concreted into the ground and the area behind the garden does get very waterlogged. The Clerk was asked to get a quote on the re-siting of the gym. Cllr Herwig also mentioned buying a new bench seat. She also reported that someone had flytipped rubbish into one of the compost bins. The Clerk will ask the caretaker to check if the salt store has also been filled with rubbish. Committee instructed the Clerk to purchase a garden blower up to a cost of £200.
All Councillors – new equipment
Dowlands Lane field – Cllr Dodman – all well

Keepers Corner Nature Garden and Car Park – Cllr Bolton informed Committee that Wealdons have quoted for he clearance work at a cost of £450 approximately. The Clerk was asked to book and then Committee will review what other work is needed.

9 Items that Councillors would like to see on the next agenda

Signed Dated

Part 2 CONFIDENTIAL MINUTES

- 10** Centenary Hall ground clearance work – The Clerk reported two quotes have been received; with them being almost identical. The Clerk was instructed to appoint whichever contractor can carry out the work quickest.
- 11** Car Park repairs/resurfacing – Cllr Locke proposed the Committee appoint Axtells to carry out the work at the earliest opportunity, seconded by Cllr Hale and carried unanimously.

There being no further business the meeting closed at 7.40pm. The next scheduled meeting is due to take place on Tuesday 28th June 2022

Signed..... Dated.....