

BURSTOW PARISH COUNCIL

Minutes of the **Full Council Meeting for Burstow Parish Council held** on Tuesday 12th July 2022 at 7.00pm in the Centenary Hall, Smallfield

OPEN FORUM: Rev Nicholas Calver attended and spent some time explaining the background behind the Parochial Charities, including the Henry Smith Foundation. Rev Calver explained that it falls to the Parish Council to appoint trustees to the charity rather than the Parochial Council. The trustees have to £ 5,000 per annum to distribute to those in need. The majority of this comes from the Henry Smith Foundation, and the remainder from several smaller charities such as John Flamsteed, Margaret Flamsteed and Francis Montfure. The charity needs four elected trustees in order to operate, plus Rev Calver as the vicar is ex officio. The current trustees are Molly Case-Green, Josie Case-Green, Kay Hammond and Caroline Clancey. Josie Case-Green would like to step down and Christine Gilbert has volunteered to become a trustee.

Over the past few years the charity has moved away from giving out the entire fund in one move, to spreading the funding throughout the year., The Rev anonymises all requests before they are passed to the Trustees for deliberation and the Trust has built up good working relations with Citizen's Advice, Horley Henry Smith Foundation, etc.

Attendance: Chairman Ian Wates, Vice-Chairman Bob Locke, Cllr Ashleigh Bolton, Debbie Hale, Eddie Lord, Linda Herwig, Cat Dodman,

Also in attendance was the Clerk to Council and Dist Cllrs Colin White, Mick Gillman and Sue Farr

- 024 Apologies received from Cllrs Carney and Gilbert for reasons accepted by Council and also C Cllr Lesley Steeds
- 025 **No declarations of interest made or dispensations required**
- 026 The minutes of the Annual Meeting of the Council on Tuesday 10th May 2022 were signed as a true record.
- 027 **No matters arising**
- 028 **Chairman's Announcements** - Cllr Wates welcomed all to the meeting and thanked everyone in the Parish for all their efforts over the Jubilee weekend. He noted that the horse trough display at Keepers Corner was very colourful with red, white and blue flowers. Cllr Wates repeated that the Gingerbread Nursery is still looking for staff to fill some vacancies and it is now offer £10.50 per hour for NVQ level 3 qualified staff. The Minister for Education has approved the lease for the Redehall car park project so we are just waiting for the Surrey Legal team to send it across for signing. With much difficulty two quotes for the Centenary Hall car park refurbishment obtained and Axtell have been appointed to carry out the work. This should be done over the school holidays to reduce the impact on residents. The

Neighbourhood Plan traffic survey has been booked and will take place before the schools break up. The gardening work discussed at the recent Properties & Projects meeting has been booked in. The heavy clearance out the back is scheduled for the 31st August, with the remainder of the work taking place in October. The Council was approached by the Aurora School asking if we could help with staff parking while the building work takes place at the school. After discussion it was felt it better to allow the staff to park at the Hall car park rather than reduce even more of Redehall Road to a single lane. The School are paying a set weekly fee for the parking

Standing Orders suspended for reports

- 029 District Cllr White informed Council that Tandridge is looking to bring enforcement action against a number of mobile home units that were brought in to sites on Green Lane during lockdown
- 030 District Cllr Gillman said that Tandridge and Surrey are looking into the reports of waste transfer and burning at an unauthorised site on Redehall Road. Planning Enforcement are also checking the new fence and mobile home on Weatherhill Common. A draft supplementary flood document has been presented to Council and will hopefully soon pass and be included as part of the planning process. Cllr Locke asked who is responsible for the management of ragwort. Cllr Gillman replied that he will find out but, even if it is Surrey CC, they are unlikely to do much.
- 031 Dist Cllr Farr – Cllr Farr said she had been contacted by Smallfield residents complaining about noise from a concrete crusher through the night. The Clerk said that she had also been contacted by residents and had explained that, without proof of where the noise was coming from, options to manage the noise are limited. Cllr Farr has advised the residents to keep a log of times and dates. Cllr Herwig asked about the community bulky rubbish collections. The Clerk and district cllrs explained that this service had not been included as part of the tender process when TDC renegotiated the contract and therefore, unless an additional fee is paid, not taking place any more.
- 032 Speed Watch – Cllr Bolton explained that the group had not held any sessions in June, mainly due to volunteers' holidays. A new site by the Scout hut on Redehall Road has been approved and will be in use later this week. Horne PC requested Burstow partner up with their speed watch group to run sessions across both parishes. This was declined as Horne only have two volunteers at the moment. A new volunteer contacted the Clerk about joining SpeedWatch and has now been put in touch with the group. Training is now done online and by existing volunteers. A session earlier today netted over 40 vehicles speeding, including one doing 64mph.
- 033 Neighbourhood Watch – Cllr Hale said that one 'Meet the Beat' session had taken place, with very little notice for public to attend. A second one was cancelled and Cllr Hale is not aware of any other sessions though others have heard one should be happening the week commencing 18 July. Some antisocial behaviour, including a takeaway ordered to a house in the Cravens. The elderly resident was somewhat confused and the delivery driver was then approached by some youths who attempted to wrestle the food away from him. When this failed they kicked his car causing damage to the wing. A man was found living in a ditch by Chapel road/Careys Wood. Initially the police refused to attend but on the second night he

attempted to set himself alight and so they did then come out. Electric scooters and motorbikes have been out, causing a public nuisance and antisocial behaviour in William Gardens reported. PCSO has been working in the area using an unmarked vehicle; which limits the effectiveness. Everyone has been requested to report every incident, no matter how small, using 101 as it helps the police build a picture of what's happening in the area.

Standing Order's re-instated

- 034 A proposal by Cllr Wates that BPC appoint Molly Case-Green, Kay Hammond, Caroline Clancy and Christine Gilbert as trustees to the Burstow Parochial Charity, seconded by Cllr Hale and carried unanimously

- 035 Cllr Lord reported there were no significant changes, simply minor wording alterations, save for Standing Order 18, f, which now reads

"Where the value of a contract is likely to exceed the threshold specified by the Office of Government Commerce from time to time, the Council must consider whether the Public Contracts Regulations 2015 or the Utilities Contracts Regulations 2016 apply to the contract and, if either of those Regulations apply, the Council must comply with procurement rules. NALC's procurement guidance contains further details."

Cllr Wates proposed that Burstow Parish Council adopt the updated Standing Orders in full, seconded by Cllr Locke and carried unanimously.

- 036 Council requested the Clerk list Item 8 for the next Full Council meeting, scheduled to take place on Tuesday 13th September at 7.00pm

- 037 Cllr Wates reported that the draft Redehall Car Park lease and licence had been approved by the Dept for Education and the secretary of State had granted consent for the release of playing field land. As soon as the documents are sent over by the solicitor acting on behalf of Burstow School and signed by both parties, it is vitally important to move forward with the construction as planning consent lapses toward the end of October.

- 038 ~~Finance – The Speed Watch group has made a request that the Parish Council purchase 'hi viz' jackets for the volunteers. New jackets are available to purchase on the Surrey Police site for £20 each. Cllr Locke commented that this seemed expensive and requested the Clerk see if alternatives can be sourced elsewhere as the police ones don't appear to be any different to others available online. Cllr Hale commented that the police vests have long sleeves. A general discussion took place and there was no clear preference voiced for sleeve type. The Clerk was advised that the hi viz would need to be big enough to fit over winter clothes.~~

- 039 Cllr Locke said he had been speaking with a resident who might be interested in becoming a parish councillor. He suggested that the man could have an informal meeting to learn more about the role and recommended he attend some meetings.

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There being no further business, the meeting closed at 8.00pm. the next scheduled Full Council meeting will take place at 7.00pm on Tuesday 13th September 2022.

Signed..... Dated.....