

BURSTOW PARISH COUNCIL

Minutes of the **Full Council Meeting for Burstow Parish Council** held on Tuesday 11th Oct 2022 at 7.00pm in the Centenary Hall, Smallfield

OPEN FORUM: No members of the public were present.

Attendance: Chairman Ian Wates, Vice-Chairman Bob Locke, Cllr Ashleigh Bolton, Andrew Gilbert, Cat Dodman, Eddie Lord, Debbie Hale, John Carney and Linda Herwig,

- 060 Apologies were received from Cllr Morris, County Cllr Steeds and District Cllrs Colin White, Mick Gilman and Sue Farr
- 062 No declarations of interest made or dispensations required
- 063 The minutes of the Full Council meeting of Tuesday 11th October 2022 were signed as a true record.
- 064 The Centenary Hall car park works have been completed and most of the tree/hedge work is done. A small amount of work at the rear of the building will be finished this coming weekend.
- 065 Chairman's Announcements - Cllr Wates informed the meeting that work had commenced on the new Redehall car park and planning consent has been enacted. Work has temporarily paused as there appears to be confusion within the School regarding the status of the lease. Their solicitor stated he had their executed lease and licence documents at the beginning of August but the School are now claiming the documents have not been signed and therefore Council does not have consent to proceed with the work.
- 066 Letters received – a letter from the external auditors has requested more documents; which the Clerk will supply this week.
- 067 Council received the minutes from the committees for Planning 12th July and 11th October 2022.

Standing Orders suspended for reports

- 068 Speed Watch - Cllr Bolton said that she would report 12 month statistics running from Nov 2021 to Nov 22. During the twelve months the group carried out 117 sessions over a variety of locations. There are currently thirteen active volunteers. Two thousand, two hundred and eighty-one vehicle registrations were noted from speeding vehicles. Of these one thousand, nine hundred and fifty came back as valid DVLA plates. The highest speed recorded in a 30 zone was 64 and 52 mph in a 40 zone. One thousand, nine hundred and one advisory letters were sent to the vehicle owners. The group would like to sign up more volunteers and hope that as training is now 'in house' more people will be interested. An advert appears regularly in the parish magazine and the group will consider adding an update to the Council website and put recruitment posters on noticeboards.
- 069 Neighbourhood Watch: Cllr Hale report the following:
- 070 The Neighbourhood Plan and next steps – Members were disappointed to find out that TDC had made no progress with reviewing the Neighbourhood Plan since the previous meeting. The named officer had given notice that she would be leaving in a few weeks and that it may take some time for the new appointee to get around to reading the draft. However, thanks to intervention from the Chief Planning Officer at Tandridge a report was received earlier in

the day. The Clerk and Neighbourhood Plan Chairman, Mr Peter Bond, will meet as soon as possible to go through the report and make amendments where suitable. Once this is done we will seek the assistance of the Tandridge officer once more. Hopefully it will not be too long before the Reg 16 consultation can start.

Standing Order's re-instated

- 071 Warm Bank – Council discussed options and agreed, at least initially, to keep things very simple. Between the hours of 10am and 2p, every Tuesday, Wednesday and Thursday people will be welcome to come to the Centenary Hall café area. This will be heated to a comfortable temperature. There is free Wi-Fi and residents will be able to charge their devices. Vending machines are available if anyone wishes to buy a drink or snack. The Clerk will draft posters and put them around the village, on the website and on social media
- 072 Car Park Update
Centenary Hall – The refurbishment of the hall car park was carried out during the October half term. The drains were re-set into fresh concrete, the middle area re-surfaced and parking bays and no parking areas marked out clearly. Parking bollards were also installed giving the Council the facility to close the car park should they wish. As a result of being able to close the car park we can now look to have additional food trucks at the hall on different days offering more choice to residents.
- 056 Car Park's update – Hall & Redehall. Cllr Wates informed the meeting that Aspreys were to dig a hole and that planning needs to be enacted.
- 057 Finance - A proposal by Cllr Locke that BPC considers transferring Council funds to a number of other organisations to ensure full financial protection of the £85,000 limit, particularly at this uncertain time. Discussion centred on the need for a business account, with ready access to the funds for the new car park. The proposal was seconded by Cllr Dodman and agreed by all.
- 058 Remembrance 'Yarn Bomb' – A proposal to commission a 'yarn bomb' at the Centenary Hall and Post-box 'Topper' to the value of £150.00 to be completed by Angela Schwarz. The motion was proposed by Councillor Locke, seconded by Councillor Wates and agreed by all.
- 059 Matters brought to Council's attention for inclusion on a future agenda consisted of the King's Coronation (6th May 2023). Future planning for a July village party may need to be changed to support the Coronation celebrations.

Cllr Hale would like to pursue the erection of village gates at each entrance to the village.

Signed Dated.....

PART 2

There being no members of the public the meeting moved to Part 2 discussions.

- 060 To sign the confidential minutes of Tuesday 6th March 2022. The minutes were not available.
- 061 Matters arising from these minutes: None
- 062 To discuss and consider future plans for the nursery. A wide-ranging discussion took place. It was agreed that a working party consisting of Cllrs Dodman, Herwig, and the Clerk to should meet in early November to ascertain the Council's position.
- 063 To discuss and consider how the Parish Council can offer help and support to local businesses. Cllr Herwig was very concerned about how the opening of a new supermarket and Off Licence would affect the business of other long-standing businesses in the village. Regrettably there is little the Parish Council can do to interfere with normal commerce. However, BPC has a responsibility to represent existing residents when considering planning applications.

There being no further business, the meeting closed at 8.34pm. the next scheduled Full Council meeting will take place at 7.00pm on Tuesday 8th November 2022.

Signed..... Dated.....