

BURSTOW PARISH COUNCIL

Minutes of the Properties & Projects Committee meeting of Tuesday 28th March 2023 held at the Centenary Hall, Smallfield

OPEN FORUM: No residents attended

Attendance: Cllrs Bolton (Committee Chairman), Wates, Locke, Dodman, Hale, Gilbert and Herwig.
Cllr Morris attended via Zoom

- 1 Apologies received and accepted by Council from Cllrs Carney, Dodman and Gilbert
- 2 Declarations of interest – either personal or prejudicial on any agenda item: None
- 3 Dispensation: None required
- 4 The minutes of Tuesday 28th February 2023 were signed as a true record of the meeting
- 5 Matters arising from the minutes – for information only
 - i) No response from Tandridge DC regarding playground
 - ii) TDC lottery licence received and working party ordering tickets
 - iii) Car Park lease – school said it was signed on 8/3. Council solicitor chased with School solicitor who says he hasn't received it
 - iv) Nursery fees – Three parents still to pay, two of whom are on agreed payment plans
 - v) Outdoor seating area – Clerk is changing proposal from platform to steps and ground level area
 - vi) Phone mast – nothing from any companies or the MP
- 6 Playground Working Party update – Cllr Hale reported that she and Cllr Gilbert carried out a site visit to the QEII Field. Cllr Hale has set up a meeting with a contractor for the 11th April re upgrading the playground surfacing.
- 7 Social Evenings – Committee discussed holding a monthly Saturday social event at the Centenary Hall from February to November. Councillors to contact the Clerk regarding forming a working party. Ideas could include bingo, race night, table quiz, live music, casino nights,
- 8 To check and maintain or reassign areas of responsibility to Councillors
Cllr Wates – no issues with the hall, decorator booked for August to refresh the Outwood suite and corridor
Cllr Locke – all is well
Cllr Gilbert – no report
Cllr Herwig – Hall gardens – It's still too early in the year to be gardening. Along with Cllr Hale, she will be checking what new planting is required over the next few weeks.
Dowlands Lane field – Cllr Dodman – all well
Cllr Bolton – she will visit the site when it is warmer and see what else needed doing.
Hall equipment – The Clerk was instructed to order 10 new tables.
- 9 Items that Councillors would like to see on the next agenda or request the Clerk to carry out

There being no further business, the meeting closed at 8.21pm. The next scheduled meeting is Tuesday 25th April 2023

Signed Dated