

Centenary Hall, Wheelers Lane, Smallfield, Surrey, RH6 9PT
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Burstow Parish Council

Members of Burstow Parish Council are summoned to attend an Ordinary Meeting of Burstow Parish Council which will be held at CENTENARY HALL, WHEELERS LANE, SMALLFIELD, on Tuesday 14th November 2023 at 7.00pm.

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING
Members of the public are invited to address any matters relating to the items on this agenda to the Council. Open Forum lasts for a maximum of 15 minutes, in

Jennie Ryan
Clerk

8/11/2023

AGENDA

Open Forum – for members of the public to speak to the Council about any item listed on the agenda– limited to 3 minutes per individual and 15 minutes in total. Once the meeting begins no further public comments can take place

1. Apologies for absence
2. DECLARATIONS OF INTEREST – All members are required to declare, at this point in the meeting or as soon as possible thereafter: any Disclosable Pecuniary Interests (DPIs) in respect of any item(s) of business being considered at the meeting and/or other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.
3. Dispensations (if required)
4. To sign the minutes of the Annual Meeting of the Council on Tuesday 12 September 2023
5. Matters arising from the minutes – for information only
6. Chairman's Announcements

Standing Orders suspended to allow for reports from;

7. Update by County Councillor
8. Update by Tandridge District Councillors
9. Update from Speed Watch and Neighbourhood Watch
10. Update from Neighbourhood Plan Chairman – Mr Peter Bond
11. Grant application for £250 to make quilts and 'bead bags' for children with cancer.
12. Update of Redehall car park construction
13. A proposal from Cllr Locke that BPC co-op Alison Lewis to be a member of the Parish Council
14. Letters received
15. To receive the following minutes

16. Nominations for the position of trustee to the Parochial Charities including the Henry Smith Charity
– Kay Hammond, Caroline Clancy, Chris Gilbert and Andrew Gilbert
17. Christmas lights competition 2023 – to request a Councillor volunteer judge
18. Finance
 - (i) Audit report from Cllrs Dodman and Lord
 - (ii) Interim audit report from the external auditor
 - (iii) Budget 2024/25 preparation
15. Matters brought to Councils attention for inclusion on a future agenda