

BURSTOW PARISH COUNCIL

Minutes of the Properties & Projects Committee meeting of Tuesday 27th February 2024 held at the Centenary Hall, Smallfield

OPEN FORUM: No residents attended

Attendance: Committee Chairman Cllr Andrew Gilbert, Cllrs Bob Locke, Ashleigh Bolton, Alison Lewis, Linda Herwig and Nick Busk

- 1 Apologies received from Cllr Dodman for reasons accepted by Council.
- 2 Declarations of interest – either personal or prejudicial on any agenda item: None
- 3 Dispensation: None required
- 4 The minutes of Tuesday 23rd January 2024 were signed as a true record of the meeting
- 5 Matters arising from the minutes – Remind Duncan about wooden plaques for the trees
- 6 Playground Working Party update – Nothing to report
- 7 Redehall Car Park update – The car park is open but not quite finished. The Clerk was asked to let the contractor know the grass seed and soil topping up needed to be done as soon as possible. A few grids by the entrance are moving and may need to be concreted in. The Clerk was asked to buy some 5 mph signs and two extra signs stating the opening hours.
- 8 Cllr Bolton proposed that the Committee purchase some dispensers and dog waste bags to put beside the dog bins, with the aim of reducing the amount of dog waste on the ground. Seconded by Cllr Hale and Committee agreed to trial some cheap versions first and if successful, upgrade. The Clerk was asked to find out if TDC would be willing to provide additional bins at Careys Wood/Chapel Road and Redehall Road
- 9 Men's Shed – Cllr Gilbert has been trying to make contact and finally succeeded. However, it was a small case of mixed messages as the group thought he wanted to join as a member. Their cost is £30.00 per annum to members. He will call to the office and speak to the Clerk.
- 10 Rights of Way – Cllr Gilbert has spoken with a previous member who informed him that the responsibility lay with Surrey CC. Cllr Hale has managed to get an email address for the local officer and will contact him.
- 11 Hall Hire charges – Committee resolved to increase hall hire charges to the following. The exemptions/individualised rates will remain the same;

Hourly weekday rate to rise to £13.50

Weekday after 6pm £17.00

Weekends £29.50

Children's parties £80.00

The minimum and maximum hire periods will remain the same.

- 12** Update from Councillor areas of responsibility
Centenary Hall Cllr Bolton reported the raised bed still needs to be planted, She also mentioned the gutters are overflowing at times. Cllr Locke said he will check if they need cleaning.
C Hall drainage. Cllr Locke reported all are working well.
Centenary Hall Gardening – Cllr Herwig reported that it is still too wet to do any work
Keepers Corner Nature Garden – Cllr Bolton will be visiting on Monday along with Cllr Hale.
New equipment – to consider buying a water bowser for the tractor mower to facilitate plant watering at the village car park, no progress has been made finding a suitable place for water butts that doesn't impede emergency exit from the building
Items of an urgent nature brought to Committee's attention.
Cllr Bush said he will submit an 'expression of interest' to SCC regarding the EV charging points
Cllr Morris reported the school has borrowed a concrete 'brick' to place inside the fence where the cars have crashed through. This is a temporary measure while they look for a more permanent solution. The Clerk reported Mrs Turvey, the Acting head, has given the Council permission to reinstate the ditch along the playing field. Cllr Morris will set up a meeting with the new Head, Mr Tree.
- 13** Items of an urgent nature – Cllr Bush reported that the Plough Road pavement and Meadow View alleyway have now been cleared. He will liaise with the Community Service team to arrange the allotment clearance.
Cllr Herwig requested a Farmers Market be listed on the next agenda. Cllr Locke said they have a good market at Stenning and suggested Cllr Herwig contact the Parish Clerk Cllr Gilbert suggested 'Community Engagement' also be listed. There is no update on the Plough Pub.

There being no further business, the meeting closed at 8.15pm. The next scheduled meeting is Tuesday 23rd April 2024.

Signed Dated