

Burstow Parish Council

Members of Burstow Parish Council are summoned to attend the Ordinary Meeting of the Council, which will be held at CENTENARY HALL, WHEELERS LANE, SMALLFIELD, on Tuesday 12th March 2024 at 7.00pm.

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING. Members of the Public may speak about any item listed on the agenda. Each person may have three minutes to speak.

Jennie Ryan
Clerk

5/03/2024

AGENDA

Open Forum – for members of the public to speak to the Council – limited to 3 minutes per individual and 15 minutes in total

- 1 Apologies for absence
- 2 DECLARATIONS OF INTEREST – All members are required to declare, at this point in the meeting or as soon as possible thereafter: any Disclosable Pecuniary Interests (DPIs) in respect of any item(s) of business being considered at the meeting and/or other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.
- 3 Dispensations (if required)
- 4 To sign the minutes of the Full Council Meeting of Tuesday 9th January 2024
- 5 Matters arising from the minutes – for information only
- 6 Chairman's Announcements

Suspend Standing Orders to all for reports

- 7 Update by Tandridge District Councillors
 - 8 Update by County Councillor
 - 9 Update from Speed Watch and Neighbourhood Watch
 - 10 Update from Neighbourhood Plan sub-committee
- Reinstate Standing Orders
- 11 Letters received
 - 12 A proposal by Cllr Hale that BPC notes and approves the decision made by the Properties & Projects Committee to appoint Proluic as the contractor to replace the QEII Field playground (subject to grant funding being secured)
 - 13 To receive and accept Annual Assessments of Risk
 - 14 To discuss and resolve advertising for a Part-Time RFO (15 hours per week) and to appoint two members of the F&GP Committee to the Staff & Recruitment Sub-Committee to conduct interviews.

- 15 To receive the minutes from the committees
Planning – 9th January and 13th & 27th February 2024
Finance & GP – 13th February 2024
Properties & Projects – 23rd January and 27th February 2024
- 16 Agenda items Councillors would like listed for the next meeting

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND; IF THE BUSINESS OF THE MEETING RENDERS IT NECESSARY THE COUNCIL MAY BY RESOLUTION ASK MEMBERS OF THE PUBLIC AND PRESS TO WITHDRAW.

Part 2 - Confidential

- 17 Update on Surgery lease – report from Cllr Lewis