

BURSTOW PARISH COUNCIL

Minutes of the Properties & Projects Committee meeting of
Tuesday 28th May 2024 held at the Centenary Hall, Smallfield

OPEN FORUM: No residents attended

Attendance: Committee Chairman Cllr Andrew Gilbert, Cllrs Bob Locke, Ashleigh Bolton, Alison Lewis, and Linda Herwig

- 1 Election of Chairman – to be listed at next meeting
- 2 No apologies received
- 3 Declarations of interest – either personal or prejudicial on any agenda item: None
- 4 Dispensation: None required
- 5 The minutes of Tuesday 23rd April 2024 were signed as a true record of the meeting
- 6 Matters arising from the minutes – The Clerk was asked to include ‘Community Engagement’ on the agenda going forwards
- 7 Community Engagement – Cllr Bush. No report
- 8 Men’s Shed – no report
- 9 Playground Working Party update – Cllr Hale reported a meeting with Dist Cllr Sue Farr and the new Amenities officer, Catherine Dainkeh was productive. TDC will match fund with new playground projects. Cllr Hale informed both that repairs are needed to the existing skate ramp. She also mentioned Council would be interested in providing a ‘pump track’ in the future. The PC needs to send the three existing quotes to TDC and explain which one is our preferred supplier and why. Clarity is needed on whether the Plough Rd playground is to be renewed/refurbished and what exactly is the plan regarding a possible flood alleviation pond at the Smallfield recreation ground. The Clerk to be asked to make the grant application to the Rural Prosperity Fund a priority.
- 10 A proposal by Cllr Hale that BPC replaces the fence and double gates to the rear of the Centenary Hall. Committee agreed to source three quotes from John’s Fencing, Apps and Nick Dance.
- 11 Cllr Bolton reminded the Committee that they had previously looked into repairing/replacing both items but things have not progressed as yet. This item to be listed for the next meeting.
- 12 Update from Councillor areas of responsibility
Centenary Hall Cllr Bolton reported the raised bed still needs to be planted, She also mentioned the gutters are overflowing at times. Cllr Locke said he will check if they need cleaning.
C Hall drainage. The petrol interceptor has been drained/emptied and all drains are working well. The gutters are overwhelmed during heavy rain but that’s a feature of having a large roof area.

Centenary Hall Gardening – Cllr Herwig reported that it is still too wet to do any work but is hoping to make a start next week. The spring flowers are now over but not yet ready to be cut back. Cllr Locke asked that the Caretaker rake over where the new tree was planted and sow grass seed. Cllr Herwig requested the Caretaker blow cut grass back onto the grass when mowing.

Keepers Corner Nature Garden – Cllr Bolton reported it is still in really good condition even though it has been 20/22 months since cut back. Some brambles need clearing away from where snowdrops grow and next time the path is cleared it could do with being a little wider. Some fence posts with the allotment site are rotten and need replacing and there are large potholes in the car park. The Clerk was asked to arrange for this work to be done. Some dead branches could also do with being cut back. It might be worth asking the company who do the autumn work at the Hall to give a price for the work. The kissing gate could also do with some clearing so it opens more easily. In the future Council will consider a sign advertising the nature garden to visitors.

New equipment – The Clerk is to collect the water bowser from Cllr Locke to see if it can be repaired.

Cllr Morris reported the School transfers to an academy as of 1st may. She is meeting the new Head, Mr Tree, tomorrow.

- 13** Items of an urgent nature - The Committee would like weed killing along the highway and road sweeping listed for the next meeting. Planning enforcement – see if an officer from TDC can attend a planning meeting. First aid kits to be checked and replaced as required.

There being no further business, the meeting closed at 7.32.pm. The next scheduled meeting is Tuesday 25th June 2024.

Signed Dated