

BURSTOW PARISH COUNCIL

Minutes of the Properties & Projects Committee meeting of Tuesday 25th June 2024 held at the Centenary Hall, Smallfield

OPEN FORUM: No residents attended

Attendance: Cllr Andrew Gilbert, Cllrs Bob Locke, Ashleigh Bolton, Alison Lewis, and Linda Herwig

- 1** Election of Chairman – Cllr Bolton proposed Cllr Dodman as Chair, seconded by Cllr Gilbert, no further nominations. Cllr Dodman unanimously elected at Committee Chairman,
- 2** No apologies received
- 3** Declarations of interest – either personal or prejudicial on any agenda item: None
- 4** Dispensation: None required
- 5** The minutes of Tuesday 28th May 2024 were signed as a true record of the meeting
- 6** No Matters arising from the minutes
- 7** Playground update – The Clerk is to submit an application to the Rural Prosperity Fund, not sure if it has gone it yet and will check with the Clerk on her return from leave.
- 8** Community Engagement – Cllr Bush. Cllr Bush now has the password for the Parish Council Facebook account. He will post there and share to the Smallfield Village group. Some ideas to post are a) overnight road closures for resurfacing work, the replacement gas main. Cllr Bush to undertake further training.
- 9** Men's Shed – Cllr Gilbert reported that BPC are now officially members.
- 10** Duck house and village gates – representative to speak to Coinfords regarding the duck house.
- 11** A proposal by Cllr Bush that BPC orders and installs a new bicycle repair station once the road works are finished. The approximate cost is £4,000 to include spare tools and will have the BPC logo. Unanimously agreed and sent to F&GP for finance as there is no budget allocation.
- 12** To discuss and agree a sub-committee to plan the VE Day event in 2025 – unanimously agreed to form a committee/working party. Initial idea is a 1940's theme. Horne PC to be invited to join.

- 13** Update from Councillor areas of responsibility
Cllr Bolton – Centenary Hall
Cllr Locke – Hall and car park drainage, gullies and drains on the public highway with issues
Cllr Gilbert & Cllr Hale – Playgrounds
Cllr Herwig – Hall gardens
All Councillors – new equipment
Cllr Dodman – Dowlands Field
Cllr Morris – School liaison
Keepers Corner Nature Garden and Car Park – Cllr Bolton
- 14** Items of an urgent nature - The hedge behind the trough at Keepers Corner requires cutting, weed spraying is scheduled for 1st July, two cherry trees have been 'badly' pruned/cut by Surrey CC.

There being no further business, the meeting closed at 7:30.pm. The next scheduled meeting is Tuesday 23rd July 2024.

Signed Dated