

BURSTOW PARISH COUNCIL

Minutes of the Properties & Projects Committee meeting of Tuesday 23rd July 2024 held at the Centenary Hall, Smallfield

OPEN FORUM: No residents attended

Attendance: Cllr Andrew Gilbert, Cllrs Bob Locke, Ashleigh Bolton, Alison Lewis, and Linda Herwig

- 1 Apologies received from Cllr Dodman for reasons accepted by Committee
- 2 Declarations of interest – either personal or prejudicial on any agenda item: None
- 3 Dispensation: None required
- 4 The minutes of Tuesday 25th June 2024 were signed as a true record of the meeting
- 5 No Matters arising from the minutes
- 6 Playground update – The Clerk has chased the playground companies for up-to-date quotes. No response received so far
- 7 Community Engagement – Cllr Bush. Cllr Bush reported there has been a 50% uplift in ‘friends’ on Facebook. He is posting regularly on the social media site. The Clerk was asked to send Cllr Lord the new policy to upload onto the Council website.
- 8 Men’s Shed – Cllr Gilbert reported he had no update as such. He will be contacting the association to ask what the parish council can post on social media to advertise the project.
- 9 VE Day – Cllr Herwig. Informed the Committee. That a date has been chosen – Sunday 4th May 2025. Cllrs Herwig, Gilbert and Morris held a meeting on the 9th July and it was decided to hold a ‘happy but respectful’ event. It felt inappropriate to celebrate too much due to the amount of suffering endured during the war. There is to be a 1940’s theme and a burger van, ice cream and face painting has been arranged so far. Cllr Gilbert says they are also considering a cake decorating competition. There will probably be a raffle and tombola. The working party plan to use any merchandise remaining from previous events, including the possibility of changing the teddies clothes from Coronation to VE Day. The working party would like a stage again and are exploring options. The working party intends to invite Horne to join with Burstow. Cllr Herwig has been in contact with a neighbour who has military vehicles and is happy to bring them to the event. The proposed singers now have Cllr Gilberts email address and hopefully he will be in contact very soon. Cllr Locke suggested allocating a specific area for the Forget Me Not group members. When some attended the Coronation event, they felt a little unsettled. The working party will speak to the volunteers who run the group, Nicky and Jackie.
- 10 Cllr Locke proposed a trial, during the school holidays, to leave the height barriers at the village car park open and allow vans to park there, to reduce congestion by the café in the mornings. If successful, the barriers would be left permanently open. Seconded by Cllr Gilbert and carried unanimously.
- 11 Update from Councillor areas of responsibility
 - Cllr Bolton – Centenary Hall: All ok
 - Cllr Locke – Hall and car park drainage, gullies and drains on the public highway with issues: All ok
 - Cllr Gilbert & Cllr Hale – Playgrounds: All ok
 - Cllr Herwig – Hall gardens: All ok
 - All Councillors – new equipment: nothing at present
 - Cllr Dodman – Dowlands Field
 - Cllr Morris – School liaison: Burstow School are looking into the possibility of adding a roof to the swimming pool. The new Head, Mr Tree, is settling in well.
 - Keepers Corner Nature Garden and Car Park – Cllr Bolton: All ok

- 12** Items of an urgent nature – Defer the hall painting for this year. The Clerk was asked to purchase some fabric glue and blind chain so that the blinds in the hall can be repaired.

There being no further business, the meeting closed at 19.24.. The next scheduled meeting is Tuesday 24th September at 19.00.

Signed Dated