

BURSTOW PARISH COUNCIL

Minutes of the Finance & General-Purpose Committee meeting of Tuesday 25th June 2024 held at the Centenary Hall, Smallfield

OPEN FORUM: Two members of the public attended but did not speak

Attendance: Chairman Bob Locke, Vice Chairman Ashleigh Bolton, Cllrs Debbie Hale, Eddie Lord, Linda Herwig, Alison Lewis, Cat Dodman and Nick Bush.

1. Apologies received from Cllr Andrew Gilbert, for reasons accepted by Committee.
2. Declarations of interest –None and no dispensations required.
3. The minutes of Tuesday 13th February 2024 were signed as a true record of the meeting.
4. Matters arising from the minutes – None
5. No GatCom report.
6. Annual Parish Meeting update – The Chairman remind all that the APM was scheduled to take place from 7pm on Monday 22nd April. He advised that the following groups had been invited to speak at the meeting: Forget Me Nots, Sports Club/Bar, Reading Room. Health Champions, in addition to the more regular reports from SpeedWatch, Neighbourhood Watch and Police and the Neighbourhood Plan.
7. Redehall Car Park update – The soil/seed has been topped up again. Council thanks Mr Apps for his hard work. Councillors Bolton and Hale have managed to plant half of the wildflower seeds so far and the drains and roadside chamber cleaned to remove any soil that may have accumulated. The trees, more planting and rubbish bins remain to be done.
8. Finance – Changes to insurance schedule
The Clerk advised the Committee that there is an increase in the premium this year. To minimise the increase, on the advice of our relationship manager, the debt recovery cover was removed but we will retain the Contract dispute cover. The cost of this premium has remand low for ten years as Zurich negotiated an agreement. However, this agreement has now ended and the premium has risen from £56 to £215.60.
The Clerk advised Council that the Cleaner's pay needed to increase so as not to fall below the National minimum wage. Committee agreed to increase the hourly rate to £12.
9. Urgent items – CCTV – the Clerk will set up a meeting between our contractor and Cllrs Lord and Dodman so they can be fully briefed before advising committee.
Cllr Herwig asked that Council begin to formulate plans for VE Day 2025 and allocate funds in next year's budget.

There being no further business Part I of the meeting was closed and members of the press and public asked to withdraw due to the confidential nature of the business to be discussed

CONFIDENTIAL

10.



There being no further business, the meeting closed at 19.42. the next scheduled meeting is at 7pm on Tuesday 8th October 2024.

Signed..... Dated.....