

BURSTOW PARISH COUNCIL

Minutes of the Properties & Projects Committee meeting of Tuesday 22nd October 2024 held at the Centenary Hall, Smallfield

OPEN FORUM: No residents attended

Attendance: Cllr Cat Dodman, Cllrs Bob Locke, Ashleigh Bolton, Alison Lewis, Andrew Gilbert, Debbie Hale, Linda Herwig and Nick Bush

- 1 Apologies received from Cllr Gilbert for reasons accepted by Committee
- 2 Declarations of interest – either personal or prejudicial on any agenda item: None
- 3 Dispensation: None required
- 4 The minutes of Tuesday 24th September 2024 were signed as a true record of the meeting
- 5 No Matters arising from the minutes
- 6 Playground update – Cllrs Hale and Gilbert said that they don't think there is enough space at the Plough Rd recreation area for the climbing frame/tower. The roundabout will hopefully be installed there. TDC have asked to keep the swing seats to be re-used but the swing frame cannot be used. The Gingerbread nursery may have the climbing frame. Cllr Hale will write to Ian Hudson at Tandridge DC regarding replacing the worn/damaged skate ramp panels and to clean the graffiti from the MUGA.
- 7 Community Engagement – Cllr Bush reported that the 'dial a ride' poster by Surrey CC had incorrect information on it. Surrey have now amended the poster to include details of a new route that extends the southern service as far north as Caterham Dene. There has been a positive response to the 'adopt a planter' scheme. Cllr Bush has asked people to register their interest through the Clerk. The Litter angels' future dates have been included in the most recent school newsletter so hopefully more volunteers will participate. Cllr Bush spoke to the relevant officer at Tandridge DC about having rubbish collected from Perrylands more frequently. Mr Laithwait said it gets cleaned every 8 weeks.
- 8 Men's Shed – Cllrs Gilbert and Bush have a meeting organised for the 5th November.
- 9 VE Day – Cllr Herwig said Outwood Parish Council has asked to join with Burstow and Horne. Two Councillors attended the last working party meeting. Like Horne and Burstow, Outwood have been asked to contribute £1,000 to the budget. Horne PC will be paying the deposit for the entertainer and the new Vicar, Rev Alan Bayes will be attending the next meeting.
- 10 Budget Preparations
Cllrs asked the Clerk to include the following
 - £1,000 for the VE Day event,
 - £2,000 for the Centenary Hall gardening works

- £1,000 for maintenance work at the Keepers Corner nature area. Cllr Locke will speak to Mr Cutter about some strimming in the area.
- Cllr Hale will look at approximate costs for a hearing loop and to improve the sound/acoustics in the main hall
- New double gates to the rear of the Hall.

11 Update from Councillor areas of responsibility
 Cllr Bolton – Centenary Hall: All ok
 Cllr Locke – Ask the Clerk to find out if Matt Fuller has cleared the drains.
 Cllr Gilbert & Cllr Hale – Playgrounds: As per earlier update
 Cllr Herwig – Hall gardens: Have been working on it, still some new plants to buy. Cllr Herwig thinks it would be helpful to have an additional sign by the outdoor gym saying it is for over 15s only.
 All Councillors – new equipment: nothing at present
 Cllr Bush – EV charging at the Hall. Surrey CC has not yet made a decision regarding funding points.
 Cllr Dodman – Dowlands Field
 Cllr Morris – School liaison: Gingerbread nursery held their advent assembly in the hall and it was very well received. The food bank has thanked the nursery for their donations.

12 Items of an urgent nature – A shelter has appeared alongside the bridleway immediately south of the Aurora school on Redehall Road. This has been reported. The greengrocer staff have complained that the village car park is full at 11am preventing potential shop customers from stopping and this is detrimental to their sales. This is not the first time they have complained and alleged that school staff are using all the parking spaces. The Clerk explained that after the last complaint she surveyed the car park each morning for a week between 9.15/9.30am, after school staff would have parked and left. Each time the car park was checked there were multiple available bays.

There being no further business, the meeting closed at 19. 40. The next scheduled meeting is Tuesday 26th November at 19.00.

Signed Dated