

Burstow Parish Council

Members of Burstow Parish Council are summoned to attend the Ordinary Meeting of the Parish Council; which will be held at CENTENARY HALL, WHEELERS LANE, SMALLFIELD, on Tuesday 14th January 2025 at 7.00pm.

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING. Members of the Public may speak about any item listed on the agenda. Each person may have three minutes to speak.

Jennie Ryan
Clerk

13/01/2025

AGENDA

Open Forum – for members of the public to speak to the Council – limited to 3 minutes per individual and 15 minutes in total

- 1 Apologies for absence
- 2 DECLARATIONS OF INTEREST – All members are required to declare, at this point in the meeting or as soon as possible thereafter: any Disclosable Pecuniary Interests (DPIs) in respect of any item(s) of business being considered at the meeting and/or other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.
- 3 Dispensations (if required)
- 4 To sign the minutes of the Full Council Meeting of Tuesday 12th November 2024
- 5 Matters arising from the minutes – for information only
- 6 Chairman's Announcements

Suspend Standing Orders to all for reports

- 7 Update by Tandridge District Councillors
- 8 Update by County Councillor
- 9 Update from Speed Watch and Neighbourhood Watch, School Liaison, Coronation Working Party, Pop In's, and any other updates
- 10 Update from Neighbourhood Plan sub-committee

Reinstate Standing Orders

- 11 Letters received
- 12 To receive the following committee minutes
Planning – 14 & 28/11 and 10/12/2024
Finance & General Purposes - 10/12/2024
Properties & Projects – 28/11/2024
- 13 Finance
 - i) Finance report for third quarter
 - ii) To discuss and consider grant applications for the local Rainbow group – to assist with personal insurance costs
 - ii) To discuss and consider a grant application from Burstow School's PTA requesting financial help in providing educational wall art for the children

- 14 Budget Preparation for 2025/26
 - i) To discuss and finalise the draft budget
 - ii) To discuss and finalise precept amount
 - iii) To propose a resolution to submit the precept demand for 2025/26 to Tandridge District Council

- 15 Agenda items Councillors would like listed for the next meeting

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND; IF THE BUSINESS OF THE MEETING RENDERS IT NECESSARY THE COUNCIL MAY BY RESOLUTION ASK MEMBERS OF THE PUBLIC AND PRESS TO WITHDRAW.

Part 2 - Confidential

- 16 To sign the confidential minutes of Tuesday

- 17 Matters arising from the minutes

- 18 To discuss and consider Tandridge DC's request that the Parish assume responsibility for District Council assets in the parish.

- 19 To discuss Caretaker contract hours.