

BURSTOW PARISH COUNCIL

Notice is hereby given that a meeting of Burstow Parish Council will be held at Centenary Hall, Wheelers Lane, Smallfield, Surrey, RH6 9PT at 7.30pm on Tuesday 8th January 2019

Jeannie Ryan
Clerk to the Council

20/12/2018

This meeting will take place in the Outwood Room of the Centenary Hall. If any Councillor is unable to attend the meeting, please notify the Clerk accordingly.

At 7.30pm, prior to the commencement of the meeting a period not exceeding 15 minutes (maximum 3 minutes per person) will be allowed to enable members of the public to ask questions on items listed on this agenda.

AGENDA

- 1 APOLOGIES for absence (if any)
- 2 DECLARATIONS OF INTEREST – All members are required to declare, at this point in the meeting or as soon as possible thereafter:
 - (i) any Disclosable Pecuniary Interests (DPIs) in respect of any item(s) of business being considered at the meeting and/or
 - (ii) other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.
- 3 DISPENSATIONS
- 4 MINUTES of the previous meetings held on Tuesday 13th November 2018
- 5 MATTERS ARISING from the minutes - for information only
Car Park Planning Application
- 6 CHAIRMANS ANNOUNCEMENTS
- 7 REPORT FROM COUNTY AND DISTRICT COUNCILLORS
- 8 POLICING ISSUES – Report from Neighbourhood Watch (Debbie Hale)
- 9 Traffic – Speedwatch Report (Ian Wates/Ashleigh Bolton)
- 10 Neighbourhood Plan Sub-Committee update
- 11 CORRESPONDENCE – to be listed at the meeting
- 12 COMMITTEE MEETINGG– to accept the minutes of meetings since 13th November 2018
 - a) Planning Committee – 13 & 27 November & 11 December 2018
 - b) Finance & General Purpose – 11 December 2018
- 13 To agree a date for the Annual Parish Meeting of 2019
- 14 To propose a resolution to carry out a 4-week trial for a coffee vending machine for the Centenary Hall and/or to enter into a hire contract with Tchibo at the end of the trial period
- 15 Election process report from the Clerk
- 16 Budget Preparation for 2019/20
 - i) To discuss any additional projects since the F & GP Meeting of 11th December 2018
 - ii) To discuss and finalise precept amount
 - iii) To propose a resolution to submit the precept demand to Tandridge District Council
- 17 FINANCE – To ratify and authorise as per payment list
- 18 Items of an urgent nature brought to Council's attention for inclusion on a future agenda

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND; IF THE BUSINESS OF THE MEETING RENDERS IT NECESSARY THE COUNCIL MAY BY RESOLUTION ASK MEMBERS OF THE PUBLIC AND PRESS TO WITHDRAW.

Part II

- 19 To sign the confidential minutes of Tuesday 8th May 2018
- 20 Matters arising from the minutes
- 21 Allotment land – to discuss and consider future plans for allotment sites