

BURSTOW PARISH COUNCIL

Minutes of the Properties & Projects Committee meeting of Tuesday 25th February 2025 held at the Centenary Hall, Smallfield

OPEN FORUM:

Attendance: Cllr Cat Dodman, Cllrs Bob Locke, Ashleigh Bolton, Alison Lewis, Debbie Hale, Donna Morris and Linda Herwig. Cllr Bush attended via Zoom

- 1 Apologies received from Cllr Gilbert, for reasons accepted by Committee.
- 2 Declarations of interest – either personal or prejudicial on any agenda item: None
- 3 Dispensation: None required
- 4 The minutes of Tuesday 28th January were signed as a true record of the meeting
- 5 No Matters arising from the minutes
- 6 Men's Shed – Cllr Bush reported that they held the last two pre-arranged scoping sessions on the 14th February. They now have approximately 30 potential members. Cllr Gilbert has been in touch with the Horsham Men's Shed and is arranging a meeting where they will share their 'lessons learned'. The next steps are for Cllrs Gilbert and Bush to come up with a schematic on the space required for a shed. Mr Wates has offered to help with building drawings in preparation for submitting a planning application. Once a plan has been drawn up an estimate on costs can be asked for. This will help with grant applications as external funding will need to be sourced. A very rough figure of £100,000 seems reasonable and it is thought it will take about a year to be ready for opening.
- 7 VE Day update – Cllr Herwig reported the working party is now meeting every two weeks, with the next meeting scheduled for tomorrow. Cllrs Herwig and Morris have submitted the lottery licence application. The group is asking for volunteers to help on the day, both Councillors and residents. Cllr Herwig has sent a short article to the parish magazine. This will also be publicised by Horne and Outwood parish councils. Cllr Bush has posted on social media and the Councils website. The group will also be requesting donations for the tombola and raffle.
- 8 Social Media report – Cllr Bush reported there have been varying levels of public engagement with posts. The VE Day event has received several positive 'likes'. Last week's litter pick received over 100 responses online. He continues to post regularly and receive and accept friend requests.
- 9 Bicycle Repair Station – Cllr Bush will look into this in time for the new financial year.
- 10 Update from Councillor areas of responsibility
Cllr Bolton – Centenary Hall: All ok. The Clerk explained she would be getting the pump company back to repair/replace the faulty float sensors in the wastewater chamber as the alarm is sounding more frequently. She will arrange for the surface water pumps to be serviced at the same time. New mirrors have been installed in the assembly hall by Konnect Dance. They are safety glass so in the event of an accident, while they may break none of the glass will fall out.
Cllr Locke –All ok

Cllr Gilbert & Cllr Hale – Playgrounds: Cllr Hale reported that she had a site meeting with Richard Evans, the TDC officer who offered tree planting at the QE2 field. He is going to plant a number of trees (e.g. tulip, in small groups around the site to offer shade to park visitors and help with some of the water drainage. He will not plant trees where we hope to place a 'pump track'. The Clerk said she had a telephone call with Catherine Dainkah an officer at TDC. It seems she has been blocking the repairs to the skate ramp as she thought the Parish Council would be demolishing the skate park and replacing it with a pump track within the next 6 months. Now that she knows none of that is happening, she will hopefully authorise the repairs.

Cllr Herwig – Hall gardens – It has been too wet and cold to do much work so far this year. The tubs at the hall entrance have been tidied and new plants in. The Gingerbread Nursery will be looking after the raised bed.

All Councillors – new equipment: - Committee agreed to buy a Stihl petrol 'combi' set, comprising of long reach hedge cutter, blower, trimmer and pruner from Cllr Locke as the battery trimmer is not quite able to manage the trimming at the village car park.

Cllr Dodman – Dowlands Field – All ok

Cllr Morris – School liaison: Nothing to report

Cllr Boltin – Keepers Corner nature area. She has not visited as yet but some clearing is required. A decision will be made regarding how extensive the clearing/cutting back will be and then costs obtained for the work.

11 Items of an urgent nature –

Cllr Hale mentioned more chippings were needed for the kissing gate base at the QE2 field. The Clerk explained she had none left and was asked to buy some.

Dog Waste bins – Cllr Bolton reported she and another resident are continuing to re-fill most of the bag dispensers. However, they are no longer putting bags in the dispensers at the west end of Wheelers Lane and on Chapel Road by Churchill Road, as, each time they do, the roll gets stolen. Cllr Bolton would like us to complete the installation and place dispensers along Broadbridge Lane, Plough Road and Keepers Corner. Cllr Bolton suggested that we include details of this project at the APM. General feeling is that the dispensers and bags are helping to reduce the amount of dog waste left on the ground.

Wheelers Lane Rain Garden – Cllr Locke suggested, that as Surrey CC shows no progress, Council funds having the surface scraped and topped up with soil from the car park and then turfed. Cllr Bolton suggested we add some bulbs before turfing. The Clerk will speak to a contractor and get a price.

Planters -

There being no further business, the meeting closed at 19:40. The next scheduled meeting will take place at 7pm on Tuesday 25th March 2025.

Signed Dated