

Members of Burstow Parish Council are summoned to attend the Annual Meeting of Burstow Parish Council which will be held at CENTENARY HALL, WHEELERS LANE, SMALLFIELD, on Tuesday 10th March 2020 at 7.00pm.

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING

Jennie Ryan
Clerk

04/03/2020

AGENDA

Open Forum – This is for any members of the public who haven't submitted a question in writing but have a question they wish to ask either the Clerk or Councillors now. If possible the question will be answered immediately, otherwise a written reply will be given within 10 working days. Once your question has been responded to, you are welcome to stay for the rest of the meeting, to leave if you wish.

- 1 Apologies for absence
- 2 DECLARATIONS OF INTEREST – All members are required to declare, at this point in the meeting or as soon as possible thereafter:
 - (i) any Disclosable Pecuniary Interests (DPIs) in respect of any item(s) of business being considered at the meeting and/or
 - (ii) other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.
- 3 Dispensations (if required)
- 4 To sign the minutes of the Full Council Meeting of Tuesday 14th January 2020
- 5 Matters arising from the minutes – for information only
- 6 Chairman's Announcements
- 7 Update by Surrey County Councillor
- 8 Update by Tandridge District Councillors
- 9 Update from other bodies and groups
 - (i) Speedwatch
 - (ii) Neighbourhood Watch
 - (iii) Neighbourhood Plan – Sub-committee to meet w/c 20/1/2020
- 10 CORRESPONDENCE – to be listed at the meeting
- 11 COMMITTEE MEETINGG– to accept the minutes of meetings since 14th January 2020
 - a) Planning Committee – 14 & 28/1, 11 & 26/2
 - b) Finance & General Purpose – 11/2
 - c) Properties & Projects – 28/1
- 12 Dowlands Lane application – to discuss and resolve a response by BPC to the planning appeal

- 13 A proposal by Cllr Locke that BPC set up a working party to draft a Burstow Infrastructure Delivery Plan
- 14 To authorise the remedial work to the Grange Way area
- 15 To discuss and consider installing a car park barrier
- 16 To discuss and resolve to purchase a VE Day memorial bench
- 17 To discuss and resolve the Parish Council protocol for hall hire charges should restrictions on public gatherings come in to place.
- 18 Finance
 - i) Annual Assessment of Risk
 - ii) To receive Schedule of Payments to be ratified and authorised, list as laid before all Councillors
- 19 Matters brought to Councils attention for inclusion on a future agenda

Part II

- 20 To sign the confidential minutes of Tuesday 14 January 2020
- 21 To discuss and consider action following correspondence from Learn Through Play Pre-School
- 22 A proposal by Cllr Wates that the Parish Council set up and run a childcare facility