

BURSTOW PARISH COUNCIL

Minutes of the **Meeting of Burstow Parish Council held** on Tuesday 12th March 2019 at 7.30pm in the Centenary Hall, Smallfield

OPEN FORUM: Three residents of the parish attended and wished to speak.

The first requested the Parish Council find out what, if any, working time restrictions are placed upon Highways England as their contractor commenced working adjacent to a residential area on Sunday 10th March at 8.20pm. The Clerk advised Council that similar enquiries had been made to her and that she was awaiting a response from Kiers/Highway England.

Two other residents jointly enquired how they might find out and obtain any information relating to a planning matter. The residents were advised the best course of action would be to submit a Freedom of Information request. The residents agreed to visit the office where the Clerk could assist them.

Attendance: Chairman Ian Wates Vice Chair Ray Holdsworth, Councillors Debbie Hale, Trevor Brock, Andrew Gilbert, Ashleigh Bolton and Bob Locke

Dist Cllr Harry Fitzgerald, Clerk to Council

109 Apologies received and accepted from Cllrs Lord, Hamlet, MacKay and Carney; County Cllr Lesley Steed and Dist Cllrs Kevin Bourne and Guy Wates.

110 No declarations of interest were received

111 The minutes of Tuesday 8th January 2019 were signed as a true record of the meeting

112 No Matters Arising

113 Chairman's Announcements

The Chairman welcomed all to the meeting. He reported that the QEII Field has now been fenced on the three sides bordering public highways. A CCTV camera has also been installed giving clear views of the field and its perimeter. In the interim between fence completion and camera installation there was one forced entry to the field but since the camera went 'live' no further damage has been reported. The District Council is currently out to consultation regarding a PSPO (Public Space Protection Order) for the site

The Plough Road allotment site is now full; there are still vacancies at both Keepers Corner and Burstow Gardens.

The field on Dowlands Lane has a new tenant, a resident from Burstow Gardens will be keeping some horses there. The new tenant is replacing fencing and clearing some hedging at his own expense. The Clerk, on behalf of the Council, has agreed that should the Parish Council choose not to renew the grazing agreement during the first three years then, on production of receipts, the PC will reimburse the cost of materials to the tenant. However, should the tenant not wish to renew the agreement or is in breach of the agreement then no money shall be paid.

The Car Park application is still sitting with TDC. Burstow School are having one last attempt to reassure Sport England that the loss of space to the car park will not be

detrimental to the use of the ground. Should this fail then the PC will request the application be determined by Committee rather than an officer.
The Council sends good wishes to Cllrs Hamlet and MacKay who both have had some health issues recently

Standing Orders Suspended

- 114 District Cllr Harry FitzGerald** - Tandridge will be moving from black sack waste collection to wheelie bins later this year. The contract is currently out to tender. Browns, of Church Lane, have been granted a HGV Operators license despite the objections from the District Council.
Tandridge will be changing their parking enforcement contract from Reigate & Banstead to Sevenoaks.
An enforcement notice has been served on Little Horsham, Effingham Lane over their change of use.
An enforcement notice was served on the owner of Winnetts, Normans Corner at the end of February 2019
- 094 Policing Issues – Cllr Hale:** Nothing of substance to report – all has been very quiet save some ‘scrambler’ motorbikes using the snicket as a cut through. The height restrictor barriers have not as yet been reinstated following on from the drainage works.
There have been reports of fake emails and telephone calls claiming that the recipient needs to reapply for TV licenses and asking for individuals bank details. Residents have been warned to be alert and delete any such emails.
Cllr Hale has a number of ‘DNA’ property identification kits and intends to hold an open session at the hall for residents to purchase kits.
- 095 Speedwatch:** Cllr Bolton reported that it had been a quiet month due to cold, wet weather. However the group noted 2225 vehicles as speeding throughout 2018 as opposed to 3009 in 2017. The number of third time offender has increased from 14 to 46 over the same time frame. However the group has proved effective in slowing the average speed down by 1MPH and there has been a 4.6% reduction in offenders. The SpeedWatch group intends to ask for the site in Broadbridge Lane to be re-instated.
- 096 Neighbourhood Plan Sub-Committee, Mr Peter Bond** – Nothing to report
- 097 Correspondence –**
Nothing of note
- 098 COMMITTEE MEETINGS–** to accept the minutes of meetings since 13th November 2018
a) Planning Committee – 13 & 27/11 and 11/12
b) Finance & General Purpose – 9/10
Unanimously accepted by Council
- 099 Annual Parish Meeting** - The date of the 2019 Annual Parish Meeting has been agreed as 7.00pm on Monday 1st, in the Assembly Hall.
- 100** Cllr Locke proposed that BPC carries out a 4-week trial for a coffee vending machine at the Centenary Hall and that the Working Party may enter into a hire agreement at the end of the trial period if deemed suitable, seconded by Cllr Hale and carried unanimously
- 101 Election process report** - Attached
- 102 Budget Preparation for 2019/20**

- i) To discuss any additional projects since the F & GP Meeting of 11th December 2018
To purchase new folding chairs and trolley using reserves – delegated to Properties
& Projects
- 103** ii) To discuss and finalise precept amount – Proposed by Cllr Wates and seconded
by Cllr Gilbert that BPC set the precept at £73,560 for the financial year 2019/20;
carried unanimously
- 104** **FINANCE –**
Payments ratified £3558.13
Payments authorised £6236.07
Direct debits £379.43
Unanimously agreed, cheques to be signed at end of meeting
- 105** Items of an urgent nature brought to Council’s attention for inclusion on a future
agenda – Cllrs Hale and Bolton informed Council that the winner of the 2018
Christmas Lighting competition is 101 Redehall Road.
- Council resolved, under standing order 10., to require members of the press and
public to withdraw from the meeting to permit Council to discuss confidential
matters relating to allotment lands

Signed..... **Dated**.....

REDACTED

Part II

106 The confidential minutes of Tuesday 8th January 2019 were signed as a true record of the meeting

107 No matters arising

108 Allotment lands – Cllr Wates reported that after several years of running a loss at the Burstow Garden site, this year should see it generate income of approximately £1,000 and there is no planned expenditure beyond the usual hedge cutting and small repairs such as the pump. However, a small section of the site, directly east of the affordable housing, remains un-tenanted. The Clerk has been instructed to explore ways in which the site can be fully utilised and report back to Council

The meeting closed at 9.20pm. The next scheduled meeting is at 7.30pm on Tuesday 12th March 2019

Signed..... Dated.....

