

Members of Burstow Parish Council are summoned to attend the Annual Meeting of Burstow Parish Council which will be held at CENTENARY HALL, WHEELERS LANE, SMALLFIELD, on Tuesday 12th November 2019 at 7.00pm.

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING

Jennie Ryan
Clerk

05/11/2019

AGENDA

Open Forum –This is for any members of the public who haven't submitted a question in writing but have a question they wish to ask either the Clerk or Councillors now. If possible the question will be answered immediately, otherwise a written reply will be given within 10 working days. Once your question has been responded to, you are welcome to stay for the rest of the meeting, to leave if you wish.

Mr Warner has requested to address Council in relation to the Smart Motorway works on the M23

- 1 Apologies for absence
- 2 DECLARATIONS OF INTEREST – All members are required to declare, at this point in the meeting or as soon as possible thereafter:
 - (i) any Disclosable Pecuniary Interests (DPIs) in respect of any item(s) of business being considered at the meeting and/or
 - (ii) other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.
- 3 Dispensations (if required)
- 4 To sign the minutes of the Full Council Meeting of Tuesday 10th September 2019
- 5 Matters arising from the minutes – for information only
- 6 To co-opt a new member, Linda Herwig, to the Council
- 7 Chairman's Announcements
- 8 Update by Surrey County Councillor
- 9 Update from Cllr Bourne regarding exit of Chief Exc and other matters
- 10 Update by Tandridge District Councillors
- 11 Update from other bodies and groups
 - (i) Speedwatch
 - (ii) Neighbourhood Watch
 - (iii) Neighbourhood Plan
- 12 CORRESPONDENCE – to be listed at the meeting
 - i) Aurora school parking

- 13 COMMITTEE MEETINGG– to accept the minutes of meetings since 10th September 2019
 - a) Planning Committee – 10 & 24/9 & 8/10
 - b) Finance & General Purpose – 8/10
 - c) Properties & Projects 24/9
- 14 To accept the Insurance review carried out by Cllrs Gilbert and Bolton
- 15 To discuss and consider providing affordable housing using a specific provider
- 16 Update on Christmas Fair
- 17 Update on Café
 - i) TDC SureStart
 - ii) Food Truck
 - iii) Friday hot food café
 - iv) Craft shop
- 18 To discuss and consider requesting pollution monitoring be carried out at the Plough Road junction and next to Burstow School playing field.
- 19 Budget Preparation 2020/21 – Draft previously circulated
 - ii)Other budget items to be considered
- 20 Finance
 - i) To receive and accept the external auditor report from Littlejohns , previously circulated
 - ii) Audit trail report from Cllrs Carney and Lord
 - iii) To discuss and consider the Parish Council having a card reader to accept payments.
 - iv)To receive Schedule of Payments to be ratified and authorised, list as laid before all Councillors
- 21 Matters brought to Councils attention for inclusion on a future agenda