

Members of Burstow Parish Council are summoned to attend the Annual Meeting of Burstow Parish Council which will be held at CENTENARY HALL, WHEELERS LANE, SMALLFIELD, on Tuesday 10th September 2019 at 7.00pm.

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING

Jennie Ryan
Clerk

20/08/2019

AGENDA

Open Forum –This is for any members of the public who haven't submitted a question in writing but have a question they wish to ask either the Clerk or Councillors now. If possible the question will be answered immediately, otherwise a written reply will be given within 10 working days. Once your question has been responded to, you are welcome to stay for the rest of the meeting, to leave if you wish.

- 1 Apologies for absence
- 2 DECLARATIONS OF INTEREST – All members are required to declare, at this point in the meeting or as soon as possible thereafter:
 - (i) any Disclosable Pecuniary Interests (DPIs) in respect of any item(s) of business being considered at the meeting and/or
 - (ii) other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.
- 3 Dispensations (if required)
- 4 To sign the minutes of the Full Council Meeting of Tuesday 9th July 2019 and the Extraordinary Meeting of the Council of Tuesday 30th July 2019
- 5 Matters arising from the minutes – for information only
- 7 Update by Tandridge District Councillors
- 8 Update from other bodies and groups
 - (i) Speedwatch
 - (ii) Neighbourhood Watch
 - (iii) Neighbourhood Plan
- 9 CORRESPONDENCE – to be listed at the meeting
- 10 COMMITTEE MEETINGG– to accept the minutes of meetings since 9th July 2019
 - a) Planning Committee – 9th July 2019
 - b) Finance & General Purpose – 24th July 2019
- 11 To accept the working party recommendations for Standing Orders and Financial Regulations
- 12 A proposal by Cllr Bolton that the Council no longer consider the Flood Action Group as a parish council working group and instead it is a stand-alone Flood Action Group
- 13 A proposal by Cllr Locke that a working party made up of the Chairman, Vice Chairman and Cllrs Bolton and Hale be appointed to draft a procedure for Council appointing and affiliating with Groups working in the Parish

- 14 To discuss and consider a proposal by Cllr Bolton that the Council undertake to place 'inconsiderate parking' advisory notices on vehicles in the Village that disobey parking regulations.
- 15 A proposal by Cllr Locke that the parish council change its meeting times to 6.30/6.45 for Planning and 7.00pm for Full Council and Finance & General Purpose to all our district councillors to participate in meetings, as it currently meets at the same time at Outwood Parish Council.
- 16 Update on Christmas Fair
- 17 To discuss and consider purchasing a small generator for use at the Christmas fair and as a backup power supply at the Centenary Hall
- 18 To discuss and consider whether the Parish Council will project manage the car park construction or will appoint a contractor to manage the full process.
- 19 Finance
 - i) To receive Schedule of Payments to be ratified and authorised, list as laid before all Councillors
 - ii) To increase the Yarn Bombing project funding to £250 and also submit a grant application to Co-Op for £250 to include the Parade to be included as there will be no Christmas Lights this year.
- 20 Matters brought to Councils attention for inclusion on a future agenda