

BURSTOW PARISH COUNCIL

Minutes of the **Properties & Projects Committee** meeting of Tuesday 22nd January 2019 held at the Centenary Hall, Smallfield

OPEN FORUM: No public attended

Attendance: Cllrs Hamlet, Wates, Brock, Hale, Bolton, Locke and Gilbert

- 1 **Apologies for absence received and accepted by Committee:** Cllr Holdsworth for reasons noted and accepted by Committee
- 2 **Declarations of interest – either personal or prejudicial on any agenda item:** None
- 3 **Dispensation:** non required

- 4 **The minutes of Tuesday 22nd May 2018 were signed as a true record of the meeting**

- 5 To discuss and consider purchase of new equipment for the Hall – Folding chairs and trolley. Following discussion, Cllr Hamlet proposed the clerk order 60 classic chairs and a storage trolley from Furniture Cloud.co.uk at a cost of £825 plus VAT, seconded by Cllr Wates and carried unanimously.
- 6 **To discuss and report on Councillors areas of responsibility:**
 - Allotments – Cllr Wates
 - Car Parks and Nature Garden – Cllr Bolton
 - Centenary Hall – Cllr Hamlet
 - Dowlands Field – Cllr Locke
 - Grange Way – Cllr HaleCouncillors had nothing to report but will check and update at the next meeting.
- 7 **Items of an urgent nature brought to Committees attention for inclusion on a future agenda:** None

Meeting closed at 7.50 pm

The next meeting is scheduled for 7.15pm on Tuesday 26th February 2019

Signed.....

Dated.....