

BURSTOW PARISH COUNCIL

Minutes of the **Finance & General Purpose Committee** meeting of Tuesday 11th June 2019 held at the Centenary Hall, Smallfield

OPEN FORUM: One member of the public attended, Mrs Katherine Williams. Mrs Williams thanked the Council for their support to the Smallfield Litter Angels and said the recent purchase of rubbish hoops were greatly appreciated by the group.

Attendance: Vice Chairman Bob Locke, Cllrs Eddie Lord, Fern Warwick-Ching, Ashleigh Bolton and Ray Holdsworth

- 1 **Apologies for absence:** Cllrs Wates and Gilbert for reasons noted in the attendance book and accepted by Committee
- 2 **Declarations of interest – either personal or prejudicial on any agenda item:** None
- 3 **The minutes of Tuesday 9th April 2019 were signed as a true and accurate record.**
- 4 **Matters arising from the minutes:** Car park application – The application is due to go to Tandridge Planning Committee on Thursday 27th June. The Chairman and Clerk will attend.
- 5 **GatCom update** – see attached documents
- 6 Committee discussed the purchase of a small gritter to be used in conjunction with the lawn tractor. Cllr Locke proposed the purchase go ahead, seconded by Cllr Holdsworth, carried by majority.
- 7 Credit/Debit/Charge cards – the Committee discussed all three options and all agreed that with internet and cashless shopping being now so prevalent it was inappropriate to continue to ask the Clerk to fund online purchases and wait to be reimbursed.
Cllr Holdsworth proposed that the Council obtain a credit card, seconded by Cllr Warwick-Ching and carried unanimously.
Other than small scale purchases such as office stationary, the Clerk will continue to obtain consent from two Councillors in advance of any purchase and this will be recorded in the Income & Expenditure file. The Clerk was asked to carry out further research on credit cards and see if there are any fee free options available.
- 7.b Rural Touring Company – The Clerk will email out the program details to Councillors tomorrow to choose
- 8 Finance - Payments ratified £
 Payments authorised £
 Direct debits £

Unanimously accepted by Committee, cheques to be signed at the end of the meeting by Cllrs Lord and Holdsworth
- 9 Items of an urgent nature brought to Committee's attention for inclusion on a future agenda
None

Due To the confidential nature of the meeting (Quotes for Hall CCTV System) the Council resolved to exclude members of the press and public for Part II of the meeting

Signed Dated.....

Introduction

Since my April report I have attended the following Gatwick related meetings:

- 25th April – GATCOM
- 26th April – GACT meeting to approve grants
- 30th April – NATMAG Pre-meeting
- 9th May - NATMAG

GATCOM – 25th April 2019

Review of Gatwick Noise Reporting

The first phase of GAL's new noise and track keeping (NTK) system went into operation on 1st April and it can be downloaded to see real time data, albeit 25 minutes behind the actual event. This will allow checking out the actual flight and then reporting it from the aircraft symbol. You will find this new system at:

<https://webtrak.emsbk.com/lgw2>

You could find this as fascinating as I have and it is possible to identify whether the aircraft is flying to/from Gatwick by the red and green colours. Other aircraft are shown in grey colour.

It should now also be possible to report noise infringements once again but on an automated phone line by calling 01293 311568. This will record the complaint straight onto the new NTK system.

Review of Noise Management Board

The review sub-committees findings were discussed at the penultimate meeting of the NMB 4-year term and I understand that certain of the members were unhappy with the solution. It was to be finalised at the last meeting on 8th May and the new arrangement will be two -tiered with a NMB Executive Board (NEX) overseeing the implementation/delivery board linked to a new Noise Community Forum (NCF). The second term will be effective from July 2019.

GAL Ownership

51% of the GIP stake in Gatwick Airport has been sold to VINCI Airports but GIP will continue to manage the airport under the same management team with Stewart Wingate as the CEO. VINCI has ownership of 46 airports across 12 countries.

There were many interesting agenda items and I attach the Key Messages from the GATCOM Secretariat if you wish to read more.

Gatwick Airport Community Trust Meeting – 26th April 2019

At our meeting on 26th April we spent 5 hours deciding on the final grant recipients. As I stated in my last report, we had £544,000 worth of applications with a pot of £224,000 available from GAL to dispense. This was the final phase in sifting through the applications and, of course, it is necessary to decline completely in some cases whilst sometimes agreeing a portion of the request. The listing opens again in November this year for next year's round of deliberations.

NATMAG – 9th May 2019

Following the new format, the business side of the meeting took up half of the 3 hours scheduled.

Because I chair a pre-meeting 9 days beforehand at Centenary Hall for Local Authority members and officers, our notes are submitted to GAL and this enables the main meeting to progress more rapidly as they take on board any issues we raise on the previous minutes, Action Tracker or proposed agenda.

We were given a presentation by the Community Engagement Team who identified all the activities that GAL support which includes:

- Sponsored runs
- Horley Carnival
- Gatwick Growth Fund, where £300,000 is allocated annually in equal amounts to the three County Councils of Surrey, Sussex and Kent for them to distribute for good causes.

- Gatwick Airport Community Trust, of which I am a trustee and this year we had £224,000 allocated by GAL for us to distribute in grants.

We then had a presentation by a Public Affairs Officer and he seemed to think it most important to be talking to MPs all the time and Local Authority members did not even appear on his radar. The main reason he was invited was because I complained at a previous meeting that MPs were undermining the work of some GAL committees who had elected representatives sitting on them. One of the issues that comes to mind is that there is a NMB where Community Noise Groups are represented and, if they do not like the answer they get, they run to their MP who does not know the whole story. The latter then approach the CEO at GAL and expect answers but their complainant has probably a different agenda to other groups who sit on the NMB. I have taken this up with our MP but none of them seem to want to listen.

Noise Management Board (NMB)

The day before NATMAG, there was a NMB meeting to agree the NMB Review that had been undertaken for the past six months. It was recommended that there should be a two-tier arrangement with an NMB Executive (NEX) and the NMB Community Forum (NCF). The NCF Chairman will be independent and the Vice-chairman will be elected from the NCF members. They will sit on the NEX.

Although this is a potted version of what the new setup would look like, the NMB meeting failed to ratify the proposal so the NMB now has no legitimacy until a way is found around this impasse so no future meetings have been arranged.

Acoustic Survey

Jon Sim of Applied Acoustic Design (AAD) gave a report back on a study he had been asked to carry out at Cranfield. There had been complaints from residents in this area to the Member of Parliament so this independent study was conducted.

Nobody on our NATMAG committee could believe that there should be a noise problem in this area and so it proved.

A quiet site had been chosen and over two days monitoring covered both departures and arrivals. Looking at the acoustic graphs and the recorded events it was possible to see all the events recorded which included tractors and some of the peaks were even birdsong or something that one would normally expect in the countryside. There was some aircraft noise of aircraft at approximately 11 to 12,000 feet and almost certainly overflying from/to Heathrow.

DESIGN PRINCIPLES QUESTIONNAIRE – ROUTE 4 DEPARTURES

From time to time I attend Gatwick workshops and complete aviation questionnaires. Whilst this sometimes does not impinge on Burstow and Smallfield, I need to share my thoughts with the GATCOM secretariat and take the opportunity of sharing some of my responses with you. The attached response to a questionnaire does not affect us but it does affect Outwood.

Route 4 departure from Gatwick is a westerly departure that wraps around to the north over the Newdigate area and then back towards Salfords between Horley and Redhill/Reigate so Outwood sometimes has overflying on this route and Gatwick sees many complaints from them. At the behest of the Civil Aviation Authority (CAA) the line of current departure has to be redesigned and the first steps by the airport in the airspace change process under the new document regulations CAP1616 is to have focus groups to give an input into the design and three sessions have been held and I attended one of them and I also completed the attached response suggesting what I considered should be included in the design.

Once these comments have been taken on board by an airspace design consultant, it will be issued for a full-blown consultation to all those who are likely to be affected by the re-design.

Future Meetings

- 27th June – GATCOM Steering Group
- 18th July – GATCOM

- 11** CCTV quotations – to discuss and resolve to install a new CCTV system at the Centenary Hall
- Three contractors were invited to carry out site visits and then to submit quotations to replace the CCTV system at the Hall. One of the three contractors has failed to send in a bid despite several reminders, therefore Committee agreed to proceed with the two quotes presented to them. Vistec and Sunstone both submitted quotes for the following work
- Vistec - £3,995 for 6 external and two internal cameras, using the existing coax video cabling
- Sunstone - £6,000 for 5 external and two internal cameras to transmit wirelessly
- The Committee discussed the disparity in quotes and noted that one company was proposing to use existing cabling. As the cabling has been in situ for over twenty years it is thought that most likely new cabling will be needed thus increasing the cost substantially. In addition, the Sunstone system allows for remote login and back office support and would fully integrate with the existing village system.
- Smallfield regularly has short power cuts to the area. A windows based server is less likely to be damaged by a power surge than a DVR. An interrupted power supply unit can be fitted to a windows system that enables it to be shut down correctly.
- Cllr Lord proposed that BPC engages Sunstone to replace the existing system, seconded by Cllr Holdsworth and carried unanimously.

There being no further business the meeting closed at 20.10. The next scheduled meeting takes place at 7.15pm on Tuesday 23rd July 2019.

Signed Dated