

BURSTOW PARISH COUNCIL

Minutes of the **Finance & General Purpose Committee** meeting of Tuesday 12th February 2019 held at the Centenary Hall, Smallfield

OPEN FORUM: No members of the public attended

Attendance: Chairman Ian Wates, Cllrs Ray Holdsworth, Trevor Brock, Debbie Hale, Ashleigh Bolton, Andrew Gilbert and Eddie Lord

- 1 **Apologies for absence:** Cllrs Hamlet and Carney for reasons noted in the attendance book and accepted by Committee
 - 2 **Declarations of interest – either personal or prejudicial on any agenda item:** None
 - 3 **The minutes of Tuesday 11th December 2018 were signed as a true and accurate record.**
 - 4 **Matters arising from the minutes:** Car park application – The Clerk met with Burstow School staff, who will now address the most recent questions from Sports England. If they remain opposed to the application the Clerk recommends that BPC request the application be decided by the TDC Planning Committee.
 - 5 **GatCom update** – see attached documents
 - 6 Café update – Scobie McIntosh, a local company in the parish, have very generously offered us a free hire snack vending machine. We will just need to cover the service contract and delivery costs. They will also send an engineer to teach us how to set prices and generally look after the unit. Until we have someone/anyone who will offer cakes in addition to coffee, there will just be paper cups for the vending unit (compostable). The intention is to have this ready to open for the 1st April 2019.
 - 7 QEII Field update – TDC and BPC have now secured three sides of the QEII field. There is a small risk that access could be gained through the land west of Grasslands.
 - 8 Elections update – the election nomination forms are now available. Prospective candidates can download direct from the Tandridge website or collect pre-printed versions from the Parish Office.
 - 9 Finance
 - i) To note dates of Year End: Internal Auditor 6th March 2019, RBS Year End Close: 15th April 2019
 - ii) Payments ratified £
 - Payments authorised £
 - Direct debits £
- Unanimously accepted by Committee, cheques to be signed at the end of the meeting
- 10 Items of an urgent nature brought to Committee's attention for inclusion on a future agenda
None

The meeting closed at 7.55pm; the next scheduled meeting is at 7.15pm on Tuesday 9th April 2019.

Signed Dated.....