

Members of Burstow Parish Council are summoned to attend the Annual Meeting of Burstow Parish Council which will be held at CENTENARY HALL, WHEELERS LANE, SMALLFIELD, on Tuesday 14th January 2020 at 7.00pm.

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING

Jennie Ryan
Clerk

07/01/2020

AGENDA

Open Forum – This is for any members of the public who haven't submitted a question in writing but have a question they wish to ask either the Clerk or Councillors now. If possible the question will be answered immediately, otherwise a written reply will be given within 10 working days. Once your question has been responded to, you are welcome to stay for the rest of the meeting, to leave if you wish.

- 1 Apologies for absence
- 2 DECLARATIONS OF INTEREST – All members are required to declare, at this point in the meeting or as soon as possible thereafter:
 - (i) any Disclosable Pecuniary Interests (DPIs) in respect of any item(s) of business being considered at the meeting and/or
 - (ii) other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.
- 3 Dispensations (if required)
- 4 To sign the minutes of the Full Council Meeting of Tuesday 12th November 2019
- 5 Matters arising from the minutes – for information only
- 6 Chairman's Announcements
- 7 Update by Surrey County Councillor
- 8 Update by Tandridge District Councillors
- 9 Update from other bodies and groups
 - (i) Speedwatch
 - (ii) Neighbourhood Watch
 - (iii) Neighbourhood Plan – Sub-committee to meet w/c 20/1/2020
- 10 CORRESPONDENCE – to be listed at the meeting
 - Letter from Cllr Mary Lewis, SCC Cabinet Member for Children, Young People & Families
 - Survey from SSALC
 - Supplementary consultation regarding TDC Local Plan – see Clerks report
- 11 COMMITTEE MEETINGG– to accept the minutes of meetings since 12th November 2019
 - a) Planning Committee –
 - b) Finance & General Purpose –
 - c) Properties & Projects

- 12 Clerks Report on Local Plan consultation
- 13 To discuss current hall hire charges and consider whether they should be increased
- 14 Budget Preparation 2020/21 – Draft previously circulated
 - i) Other budget items to be considered
 - ii) To discuss and finalise precept amount
 - iii) To propose a resolution to submit the precept demand to Tandridge District Council
- 15 Finance
 - i) Audit trail report from Cllrs Carney and Lord
 - ii) To receive Schedule of Payments to be ratified and authorised, list as laid before all Councillors
- 16 Matters brought to Councils attention for inclusion on a future agenda

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND; IF THE BUSINESS OF THE MEETING RENDERS IT NECESSARY THE COUNCIL MAY BY RESOLUTION ASK MEMBERS OF THE PUBLIC AND PRESS TO WITHDRAW.

Part II

- 17 To sign the confidential minutes of Tuesday 12th March 2019
- 18 Matters arising from the minutes
- 19 Car park construction, lease and other matters