

BURSTOW PARISH COUNCIL

Minutes of the **Meeting of Burstow Parish Council held** on Tuesday 13th November 2018 at 7.30pm in the Centenary Hall, Smallfield

OPEN FORUM: A resident of Smallfield attended and addressed Council over his discontent with the Smart Motorway Works on the M23. The Chairman requested the resident arrange a meeting with the Clerk, from which a draft letter to the DoT can be produced.

Attendance: Chairman Ian Wates Vice Chair Ray Holdsworth, Councillors Debbie Hale, Trevor Brock, Andrew Gilbert, Tom MacKay, Bob Locke, Eddie Lord and Ashleigh Bolton

Dist Cllrs Harry Fitzgerald and Kevin Bourne, Clerk to Council

061 Apologies received and accepted from Cllrs Hamlet and Carney; County Cllr Lesley Steeds

062 No declarations of interest

063 The minutes of Tuesday 11th September 2018 were signed as a true record of the meeting

064 Matters Arising

007 – Car Park Application: The Clerk attended training including a workshop on Public Works Loans -

065 Chairman's Announcements

Cllr Wates welcomed all to the meeting. He reminded Councillors about the Christmas social on Dec 17th and asked all attending to let the Clerk know. Discussion regarding the Christmas Lights competition followed and Cllrs Hale and Bolton volunteered to carry out the judging.

The Chairman commented on the news that the Smallfield Sure Start centre was scheduled for closure. In the short time it had been in operation many families have received support from staff and their input will be missed. There was no information on what the building may be used for going forwards.

The Parish Council extends their thanks to CC Steeds for her assistance with having Broadbridge Lane re-surfaced. Thanks to her input a far greater area was repaired than originally planned.

Cllr Wates reminded Councillors that local elections were scheduled for next May and that parish councillors would need to register their intention to stand with Tandridge DC. The Chairman asked if Councillors would let the Clerk know about their plans as whilst it's not required to inform Council, it is helpful for future planning.

Planning enforcement at the field adjacent to Winnetts, Normans Road – the district council has issued a PCN (Planning Contravention Notice); this is a tool used to establish exactly what activities are being carried out on a site and there is a lack of clarity over what's happening at Winnetts.

Fullers continue to operate at the Hurtridge site – as at the end of September, the County Planning Authority agreed to take over the enforcement case from TDC. The operator has been advised verbally by the CPA that current use of the site is not considered to be in accord with previously issued consent. The CPA will formally address this issue with the operator and, dependant on the outcome of this

discussion, may result in submission of a full planning application to regularise all the uses undertaken or to issue a CLUED. Currently, opinion is that the use of the land is not necessarily causing irreversible harm to the land. BPC remains concerned at the number of HGV vehicles moving to and from the site, muddy dangerous roads surrounding the site and noise pollution at unsocial hours from a concrete crushers operation.

The Chairman extended his thanks to all volunteers who took part in the vehicle counting day, their help was very much appreciated. Without volunteers (including Parish Councillors) coming forward, our ability to carry out projects such as this, the Speed Watch, Flood Watch, Neighbourhood watch, Neighbourhood Plan and many more would be severely restricted, if not impossible. As Chairman, Cllr Wates, extended thanks from the Parish Council to all the volunteers in the community who come forward.

Standing Orders suspended

066 Update by Tandridge DC

Dist Cllr Kevin Bourne – Reported that a decision concerning the planning application at The Depot, Redehall Road should be reached soon.

067 Dist Cllr Harry Fitzgerald – Cllr FitzGerald reported that the leader of Surrey County Council (David Hodge) has resigned, effective from December.

The current application for a G&T site at Keepers Corner has resulted in a number of objections from nearby residents. Councillors commented that as Bletchingley has several vacant pitches there is no need for additional G&T sites.

The Parish Council car park application is still pending decision; in the event the officer is minded to refuse Cllr FitzGerald has requested the application be sent to Committee for consideration.

Tandridge DC will be providing 180l waste bins for all residents from next autumn following on from a Health & Safety Executive recommendation.

068 Gatwick Airport Masterplan – Mr Jones will formulate the Parish Council response to the consultation document. There are three options to choose from

1. To remain as is
2. To use both the existing runway and the emergency runway
3. To use existing runway and construct an additional runway to the south of the airport.

BPC would prefer an additional runway as this would reduce the number of aircraft over-flying Smallfield. The Airport had not initially scheduled public engagement sessions in this area but have now agreed to hold an event in Horley.

Representatives are hoping to also have a public session in the Lingfield/Felbridge area.

069 Policing Issues – Cllrs Hale and Locke attended an Overview & Scrutiny committee meeting last week. Inspector Goutières and David Hodge (SCC) presented (available on podcast). The Police have a new 'active crime' vehicle, the Safer Neighbourhood Teams have been reduced but are more proactive. Sergeants John Vale and Lyndsey Wantling have swapped area and Sergeant Vale is now the contact for Tandridge division. The Neighbourhood Watch has been given a small number of DNA kits, which they will be offering to residents. The usual cost is £60 but they can be bought online from Surrey Police for £30. There have been no reported crimes in the area since the last Council meeting; however, there is an ongoing problem with a man racing a pony and trap on the QEII field. Police and DC are aware and at times his behaviour is intimidating and prevents others using the field. The Parish Council has dug a ditch along the verge and is jointly funding a fence and gate for the field.

- 070 Speed Watch** – Cllr Bolton reported that Speed Watch held 14 sessions in October and 21 for November & December. Over 2,800 vehicles have been caught speeding in Smallfield so far this year. The Group opines that the overall trend for number of vehicles speeding is reducing as people are aware the Group is very active. They also believe that pinch points are more effective at reducing speed than cushions.
- 071 Neighbourhood Plan Sub-Committee, Mr Peter Bond** – The sub-committee is making good progress with the draft plan. Each topic received so far has been consolidated into a single document. The next topic is ‘green spaces’. The group are working towards producing an early draft document that they can take to TDC for discussion.
- 072 Correspondence –**
The Office of the Traffic Commissioner responded to the parish council comment regarding a HGV operator’s licence application. They informed the PC that unless the PC owned or occupied land adjacent to the application site that we had no right to make a representation on behalf of residents living in the parish. Surrey County Council (who do have a right to comment) will not object to an application for fear of being sued by an operator for potential loss of income. In summary, residents living in Smallfield and experiencing ever increasing HGV traffic on local roads have no means of making a representation.
- 073 COMMITTEE MEETINGS**– to accept the minutes of meetings since 11th September 2018
a) Planning Committee – 11 & 25/9 & 9 & 23/10
b) Finance & General Purpose – 9/10
Unanimously accepted by Council
- 074 Parking at Careys Wood** - Residents living in Careys Wood that adjoin the large square of grass, contacted Cllr Bolton to ask if the Parish Council could assist in either having the grassed area made into parking or to have the grassed area removed so they could drive to their property and create a private driveway. This matter has arisen before but has not proceeded beyond discussions as residents living in the properties disagreed on how the work would be funded. The Clerk has been instructed to seek quotes to either a) lay hoggin over the grass to allow for driving and b) to have grasscrete installed. Once costs have been reached, the Council will write to residents giving them the options. Residents will need to self-fund the work.
- 075** Cllr Wates proposed that BPC engage in discussion with relevant authorities regarding making Wheelers Lane open to one direction travel only (east to west); seconded by Cllr Gilbert and carried unanimously.
- 076** To submit the previously circulated response by the Parish Council to the County Councils consultation for community recycling centres – Submitted
- 077** To discuss and respond to TDC’s request for additional funding for grass cutting in the district – The Council declined to contribute as no clear guidance was offered on what would happen if all parishes failed to contribute and also because the method of contribution was unfair and favoured councils that held their precept to a low rate.
- 078** A proposal by Cllr Wates to vary Standing Order/Financial Regs to increase the limit for Clerks spending to £1,000; seconded by Cllr Bolton and carried unanimously.
- 079** Budget report – see attached

- 080** Budget Preparation for 2019/20 - draft attached, Councillors have been advised that subject to further discussion/amending at the Finance & General Purpose meeting on Dec 11th – this budget will be proposed at Full Council in January 2019
- 081** A proposal by Cllr Locke that BPC set up a Working Party dedicated to starting the Community Café; seconded by Cllr Hale, carried unanimously – Cllr Locke, Hale and Bolton will form the working party.
- 082** Volunteer Litter Pick – to discuss and agree a date for the Smallfield Wombles to hold a village litter pick and to consider approaching the Plough Pub to provide refreshments for the group at no cost. – Clerk to re-list for January meeting
ii) To discuss and agree a date for a working party to carry out a general tidy at the Council's field in Dowlands Lane – Cllr Locke to suggest a date
- 083** To consider a request from the Clerk requesting consent to contact the Tandridge Parishes re asking TDC to fund Parish Online's mapping software for all parishes in the district using unallocated CIL funds. – Clerk unanimously authorised
- 084** BMX Track – to discuss and consider authorising the clerk to look into funding sources to provide a bmx track at the QEII Field – Unanimously authorised
- 085** Grant application – safe Drive/Stay Alive – Council allocated £250 to the campaign
Forget Me Nots – Council allocated £500 to be used towards the Christmas meal.
- 086** FINANCE – To ratify and authorise as per payment list, cheques to be signed at the end of the meeting
Payments ratified £
Payments authorised £
Direct debits £
- 087** Items of an urgent nature brought to Council's attention for inclusion on a future agenda - None

There being no further business, the meeting closed at 8.50pm. the next scheduled meeting is at 7.30pm on Tuesday January 2019

Signed..... Dated.....

