

BURSTOW PARISH COUNCIL

Minutes of the Properties & Projects Committee meeting of Tuesday 22nd February 2022 held at the Centenary Hall, Smallfield

OPEN FORUM: No residents attended

Attendance: Cllrs Gilbert, Wates, Hale, Locke, Dodman, Bolton and Herwig

- 1 Apologies for absence received and accepted by Committee: Cllr Brock for reasons noted and accepted by Committee
- 2 Declarations of interest – either personal or prejudicial on any agenda item: None
- 3 Dispensation: None required
- 4 The minutes of Tuesday 25th January 2022 were signed as a true record of the meeting
- 5 Matters arising from the minutes – for information only
Cllr Gilbert has written to County Councillor Steeds requesting a speed survey be carried out on Antlands Lane. Cllr Gilbert has said the parish council will assist with costs if needed.
The defibrillators are installed and training is scheduled for Saturday and Monday. Councillors were advised that some spaces were still left and they will encourage people to sign up.
- 6 Car Park Remarking
The Clerk has asked Councillors to help get Mr Richard Wests contact details so she can progress the repairs and remarking of the hall car park. Central Lines have not responded to a request for an up-to-date quote. The Clerk also explained to Committee why she was hesitant to follow up a quote from another company. Committee agreed with the Clerk.
- 7 Jubilee Report – Cllr Herwig reported that preparations continue. Merchandising has been ordered and received which volunteers will sell to the public closer to the event. Angela Swartz has been commissioned to crochet some 'Queen' dolls and cushions/seat pads in the British flag colours. The Outwood Songmen will perform at the event but no musician booked at the moment as the first person wanted more than double his usual rate to attend. Cllr Herwig is liaising with Donna, the Chair of Burstow FOBs. Both Donna and the deputy head were keen to ensure a day of celebration for the children. However, the Head has vetoed this. Cllr Herwig has registered with the Eden Project for some Jubilee material but not received anything yet.
- 8 Reports from Councillors for their areas of interest
Cllr Wates – Centenary Hall – So internal redecoration required, most notably to the Council Chamber and Parish Council office. The Clerk was asked to get quotes for the work. The clerk received no response from the first group of gutter repair/replace contractors she approached. Last week more were contacted and earlier today one person had replied, offering to carry out a site visit on Thursday

Cllr Locke –Hall and car park drainage No issues with the car park drainage, during the three storms last week there was no reported standing water in the car park.

Cllr Gilbert – Playgrounds – Cllr Gilbert reported that as yet he has not managed to visit the Plough Road playground. The Clerk gave Cllr Gilbert a playground brochure

that has recently arrived in the office. Cllr Gilbert will research and come back to Committee with ideas and costs.

Cllr Herwig – Hall gardens –Jubilee rose garden – Cllr Herwig advised Committee that there are some funding sources available to help with costs. The Clerk was given leave to apply for outside funding. In the meantime, Cllrs Herwig and Hale will price up the approximate cost of rose bushes and bedding plants. The Clerk was directed to contact the gardener who quoted recently so that he can begin to clear the beds.

All Councillors – new equipment Items required/requested The Clerk reported that there was a burglary to the Caretakers shed during the storms at the weekend. Unfortunately, due to a power cut, there is no CCTV footage. A crime report was filed online with Surrey Police. The Clerk was instructed to make an insurance claim for the stolen goods. Replacements will be stored securely in the Hall and going forward, nothing of value, will be left in the shed. The Clerk informed Committee that the nursery storage cabin also showed signs of forced entry though nothing appeared to have been stolen. Whilst checking the shed, the Clerk noted the age and poor state of the shed. Committee would like the Clerk to get costs for a new secure shed and to extend the security alarm to the new shed. Cllr Hale asked that any new equipment has its serial number recorded with ‘Immobilise’ so that if any equipment is stolen there is a chance of it being found and returned.

As a follow up on the previous meeting, Committee asked the Clerk to get costs for a new jet wash from the company based in Salfords/Redhill. Councillors feel it is important to source an industrial rather than domestic machine. The Clerk reported that village gates have been reported to Surrey Highways and classed as a low priority. It is still unclear as to who owns them. Cllr Hale will get a cost for 4 sets of oak gates from a craftsman in Bletchingley and report back to Committee. The Clerk advised Committee that a food truck was on the Centenary Hall site on Saturday. Residents feedback is that the food was good and they would like a variety of food trucks to be available throughout the week. Because the car park is ‘open’ constantly, and traders must get a pitch licence from Tandridge. The district council will only allow one permit per site, irrespective of how often the truck is available. However, if the car park has the facility to be closed then no licences are needed and there is no restriction on the number of food trucks that can be onsite. As part of the car park repairs, the Clerk was asked to get quotes for recessed bollards at the entrance and also to three parking spaces. Previous attempts with folding bollards was unsuccessful and the bollards were damaged by vehicles driving over them. Keepers Corner Nature Garden and Car Park – Cllr Bolton – Cllr Bolton will carry out a site visit on Friday as part of a parish tour with the Clerk and Cllrs Herwig and Dodman. Cllr Hale asked that any new equipment has its serial number recorded with ‘Immobilise’ so that if any equipment is stolen there is a chance of it being found and returned.

Dowlands Lane field – Cllr Dodman reported that a tree came down during one of the storms and is touching a power line. This has been reported to UKPN and once safe, the Council will engage a contractor to remove the tree.

9 Items that Councillors would like to see on the next agenda

There being no further business the meeting closed at 7.50pm. The next scheduled meeting is due to take place on Tuesday 22nd March 2022

Signed.....

Dated.....

Burstow Parish Road Survey

22/1/2022

Weatherhill Rd

Junction with Woodside Crescent & Tudor Close – damaged island bollards. quite.bride.settle.

Chapel Rd

Village Gateway travelling north, 40MPH sign damaged. ranks.jazz.crops

Village gateway travelling south 30MPH sign twisted. span.lame.giant

Redehall Rd

Junction with Weatherhill Rd, north bound roundabout sign, slipped down and twisted posts.

Roundabout junction with Chapel Rd, Weatherhill Rd, roundabout white markings indistinct/worn away.

Junction with Park Rd, north bound north near 84 Redehall Rd double bend sign twisted to face north, obscured by telegraph pole.

Junction with Plough Rd lamp post outside Harris Butchers. Centenary Hall sign, broken bracket, facing south (should be west) and sign damaged

Broadbridge Lane

Junction with Wheelers Lane, give way sign post damaged, leaning into private property's hedge.

Broadbridge Lane/Perrylands width restriction, bollard broken, lying flat.

Antlands lane B2037

Junction with Church Rd, sign post top bracket broken.

Junction with Shipley Bridge Lane west bound T junction post & sign post broken lying in ditch.

East bound two x double bend signs posts broken and lying on grass verge.

Copthorne Bank

Copthorne Bank/Cherry Tree Pub, 50 mph sign slipped down.

Plough Road

Sports Club Car Park, recycling centre sign pointing wrong direction

Junction with Dowlands Lane, north bound. 40 mph sign post broken. Unsuitable for heavy vehicles missing from bracket.

West bound, near Bantilly Place, 40 mph sign slipped down.

M23 bridge mini roundabout, junction with Hathersham Lane/Weatherhill and Smallfield Rd.

East bound 40 mph, give way and roundabout signage twisted giving misleading speed limit into Smallfield. Tried.tigers.employ

East bound Smallfield Road left hand verge. Double posts missing signs???

Hathersham Lane south bound 30 mph & give way sign twisted and warped