

Neighbourhood Plan Steering Group Meeting  
Wednesday 3<sup>rd</sup> May at 19:00 hours Centenary Hall

Members Present:

Ian Wates (IW)

Tom Saville (TS)

Joan Norris (JN)

Tom Mackay (TM)

Debbie Hale (DH)

Apologies:

Dudley Price (DP)

Andrew Gilbert (AG)

Graham Pooley (GP)

Paul Bolton (PB)

Meeting opened and Chaired by (IW) In the absence of the Chairman (DP)

Minutes of the meeting held on the 12<sup>th</sup> April 2017 approved but amended '(IW) and (DH) presented draft proposal' not (IW) & (JN).

Actions arising from previous meeting:

(IW) tendered Lisa Morris – Tomkins resignation from the group. (JN) commented that we need a young member to replace her to represent the younger demographic of the Parish.

The Draft scoping document was presented for discussion. Thanks to (GP) for his work to date. It was agreed unanimously that covering letter page required no amendment in layout or content.

(IW) thanked (JN) for her approaches to local businesses for sites for 'drop off' boxes.

The draft was discussed and amendments made to the order of some questions and content. Two questions were added 'School travel and activities for youth' and 'things you like about the Parish' as a positive question to 'break the ice'. All amendments will be made to the 'word' draft and circulated for comment before the next meeting. (IW) & (DH)

Housing volumes discussed and amended with current numbers of dwellings to be confirmed.

(GP) to update PDF on return from holiday and circulate

Prize fund agreed at £50

Launch Date: Early September

Closing Date: Saturday 30<sup>th</sup> September

Open Day: Saturday 28<sup>th</sup> October, time to be confirmed 14.30 – 17.30? Ideas such as pie charts of results and post it notes to add further comments to each suggested.

Funding: Not discussed in the absence (DP) or (AG) as no information available.

Date for next meeting: Wednesday 7<sup>th</sup> June 2017 19.00, Outwood Room, Centenary Hall

Meeting concluded at 20:20