

NEIGHBOURHOOD PLAN STEERING GROUP MEETING

14th March 2018, 7pm

Present: D. Price, D. Hale, J. Norris, Eddie Lord, T Mackay, Dr M Mueller, T. Saville, P. Bolton, T Harris

Category	Narrative	Action
1. Apologies for absence	A.Gilbert, I. Wates, G. Pooley	
2. Approval of Minutes of last meeting	Approved, no amendments	Signed and filed
3a. Declarations of interests 3b. Resignation	None None	
4. Discuss & agree change of name of the Neighbourhood Plan in accord with information from TDC	It has been brought to our attention that we have been using the incorrect title to our plan. Plan was registered as the Burstow Neighbourhood Plan by the BPC with TDC	EL stated that under Reg 16 when documentation is examined TDC will carry out legal checks if anything is incorrect we would have to commence again. Unanimously agreed to change to 'BURSTOW NEIGHBOURHOOD PLAN Subtitle 'Smallfield and Burstow' as the plan covers the two villages of the parish. GP to be asked to rework logo for approval by TDC
5.Finance	To agree term and amount of new grant application and authorise Treasurer to prepare and present application	TM reported that the statement to grant authority had been completed. Issues as the grant authority said they hadn't received but when copy sent they then said they had already received. Outgoings £2760 balance to be returned. TM to arrange with Parish Clerk.

		<p>GP prepared last budget and needs reviewing, TM to discuss with him. We only have 2 remaining opportunities to apply to the max. of £9000.</p> <p>Possible expenditure discussed</p> <p>Printing/stationary</p> <p>Mapping access DH to ask Parish Clerak for info</p> <p>Professional services including planning and legal advice are expensive</p> <p>Room hire</p> <p>BPC have allowed for some funding of the Neighbourhood Plan in the 2018/19 budget.</p> <p>Costings required</p>
6. Progress of SEA research teams	<p>GP - Flood risk, air quality, mobile phone and Wi-Fi Coverage.</p> <p>DH - History</p>	<p>Good reports but we do need to remind ourselves be factual, non-judgemental not to come to any conclusion's at this stage. Everything needs to be factual and sources quoted.</p> <p>Grahams reports circulated prior to meeting as not present. It was suggested that he also looks at noise pollution from air traffic and Motorways. Edit out conclusion's. No evidence available on Particulates.</p> <p>DH - has met with Veronica Ballard (Horley History Society) re historical information. Veronica has agreed that we can use her publications. DH also presented Listed buildings, Buildings of character, places of historical importance etc. Needs editing down. Interesting factor that local manors</p>

	<p>IW - Parking, Roads, Traffic JN – Education</p> <p>Dr MM - Health</p> <p>TS - Demographics</p>	<p>had moats due to flooding even in Medieval times. Strong evidence of travelling community to be added. Lots of war time history also available to be collated from Burstow Magazine</p> <p>DH to ask if Horley History Society has access to 1911 census.</p> <p>IW – Not present work in progress</p> <p>Well served for pre-school and junior education but severe lack of Secondary Schools available to Burstow children. Burstow School could be expanded as mostly single story.</p> <p>Dr MM presented his report – Surgery also serves patients from outside Burstow as far as The Acre’s and Outwood with over 6800 patients registered. Lack of nursing homes other than those with learning disabilities other than Anvil Court on The Acres development outside the parish. More than the average 80-90 age group.</p> <p>TS reported</p> <ul style="list-style-type: none"> • there seemed to have been an exodus of younger families against the national picture • an increase of private rental properties over social rented. • Christianity shows a large decline but in line with elsewhere nationally. • 10% increase in cars and larger percentage of residents driving to work.
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	Tony Harris invited to report on local business and industry.	<ul style="list-style-type: none"> • Burstow one of the cheapest parishes in Tandridge therefore not at all comparable with Woldingham for the plan • Average house price is over £300k for the first time, surprisingly higher than Horley <p>Concerned that small businesses receive Rural Relief (rate) if larger businesses would lose this support. He has seen the village grow by at least 2/3. Shops rely on local trade as most traffic passes through. He thinks extra parking may not be beneficial. Most business owners live outside Burstow. Tony was invited and asked to consider joining the steering group.</p>
7. Delegation to TDC	Initial to discuss limitations, preparation, perspectives etc.	GP had volunteered to be joined by DP as Chair, DH as Secretary and TS
8. AOB	Data protection Changes to government approach to planning Survey draw prize	BPC has new website minutes can now be added more easily DH to confer with Ashleigh Bolton EL Suggested we all read. Cheque obtained from BPC covering letter signed by Chair DP. DH to deliver.

Date for next meeting:

18th April 2018, 7 pm.